

# Academic Guide

## for International Graduate Students

2024학년도 외국인 대학원생을  
위한 학사안내

# Table of Contents



## I Schedule of Academic Affairs · 03

## II Guidelines for Academic General Affairs · 05

1. Enrollment · 05
2. Course Registration · 08
3. Department Transfer (Major) · 13
4. Change of Degree to Integrated Course · 14
5. Leave of Absence and Returning to School · 15
6. Manual for E-Class · 17

## III Thesis / Dissertation · 20

1. Eligibility for Exams (Foreign Language & Comprehensive Exam) · 20
2. Thesis/Dissertation Proposal Submission · 23
3. Thesis/Dissertation Examination Schedule · 23
4. Thesis/Dissertation Examination and Procedures · 24
5. Plagiarism Check Procedures · 29
6. Degree Conferral Criteria · 30

## IV Education Support · 32

1. Scholarship · 32
2. CNU Learning Resources · 34
3. Grad Grow Programs · 40
4. International Graduate Students Support Program · 44
5. Portal Personal Information · 46
6. Family Resources · 47

## V Contact Information · 48

- Website · 48
- Office Contact Information · 49
- Gwangju Campus Map · 50
- Hakdong Campus Map · 54
- Hwasun Campus Map · 55
- Yeosu Campus Map · 56

[Appendix 1] Courses in English (Spring Semester, 2024) · 57

[Appendix 2] The Bill of Rights for Graduate Students of Chonnam National University · 62

## Schedule of Academic Affairs

- 2024 Graduate School Academic Affairs Schedule

Category	Schedule (MM.DD)
Start of Spring Semester	2024.3.4.(Mon)
Course Add & Drop Period	3.4.(Mon) ~ 3.8.(Fri)
First quarter of Spring Semester	3.28.(Thu)
Submission of Dissertation for Examination	3.18.(Mon) ~ 3.22.(Fri)
Submission of Thesis for Examination	3.25.(Mon) ~ 3.29.(Fri)
Submission of Thesis/Dissertation Proposals	4.1.(Mon) ~ 4.5.(Fri)
Thesis/Dissertation Examination Period	4.1.(Mon) ~ 6.14.(Fri)
Mid-term Exam Period	4.22.(Mon) ~ 4.26.(Fri)
Second quarter of Spring Semester	4.25.(Thu)
Third quarter of Spring Semester	5.27.(Mon)
Make-up Classes	6.10.(Mon) ~ 6.17.(Mon)
Course Evaluation	6.18.(Tue) ~ 7.4.(Thu)
Final Exam Period	6.18.(Tue) ~ 6.24.(Mon)
End of Spring Semester	6.24.(Mon)
Submission of Thesis/Dissertation Examination Results	6.17.(Mon) ~ 6.21.(Fri)
Summer Session	6.28.(Fri) ~ 7.23.(Tue)
Grade Posting Due	6.28.(Fri)
Grade Revision Due	7.3.(Wed)
Grade Submission Due	7.4.(Thu)
Online upload of Thesis/Dissertation	7.4.(Thu) ~ 7.12.(Fri)
Enrollment for Graduate students who completed coursework	8.2.(Fri) ~ 8.16.(Fri)
Submission of final bound copies of Dissertation (Gwangju)	7.15.(Mon) ~ 7.16.(Tue)
Submission of final bound copies of Thesis (Gwangju)	7.17.(Wed) ~ 7.19.(Fri)
Submission of final bound copies of Thesis/Dissertation (Yeosu)	7.15.(Mon) ~ 7.16.(Tue)
Grade Submission Due for Summer Session	7.29.(Mon)
Course Reservation	8.1.(Thu) ~ 8.2.(Fri)
Comprehensive Exam	7.24.(Wed)
Foreign Language Exam	7.25.(Thu)
Enrollment for Graduate students who completed coursework	8.2.(Fri) ~ 8.16.(Fri)

Category	Schedule (MM.DD)
Course Registration	8.6.(Tue) ~ 8.13.(Tue)
Allocation of Academic Advisor for Thesis	8.12.(Mon) ~ 8.30.(Fri)
Tuition Payment Period	8.20.(Tue) ~ 8.23.(Fri)
Graduation Ceremony	8.26.(Mon)
Start of Fall Semester	9.2.(Mon)
Course Add & Drop Period	9.2.(Mon) ~ 9.6.(Fri)
First quarter of Fall Semester	10.1.(Tue)
Submission of Dissertation for Examination	9.23.(Mon) ~ 9.27.(Fri)
Submission of Thesis for Examination	9.30.(Mon) ~ 10.4.(Fri)
Submission of Thesis/Dissertation Proposals	10.7.(Mon) ~ 10.11.(Fri)
Mid-term Exam Period	10.21.(Mon) ~ 10.25.(Fri)
Second quarter of Fall Semester	10.30.(Wed)
Third quarter of Fall Semester	11.26.(Tue)
Make-up Classes	12.9.(Mon) ~ 12.16.(Mon)
Submission of Thesis/Dissertation Examination Results	12.16.(Mon) ~ 12.20.(Fri)
Course Evaluation	12.17.(Tue) ~ 1.3.(Fri)
Final Exam Period	12.17.(Tue) ~ 12.23.(Mon)
End of Fall Semester	12.23.(Mon)
Winter Session	12.26.(Thu) ~ 2025.1.20.(Mon)
Grade Posting Due	12.30.(Mon)
Grade Revision Due	2025.1.2.(Thu)
Grade Submission Due	2025.1.3.(Fri)
Comprehensive Exam	2025.1.22.(Wed)
Foreign Language Exam	2025.1.23.(Fri)
Enrollment for Graduate students who completed coursework	2025.2.3.(Mon) ~ 2.14.(Fri)
Announcement of Thesis/Dissertation Submission Procedure	2025.2.4.(Tue)
Course Reservation	2025.2.6.(Thu) ~ 2.7.(Fri)
Allocation of Academic Advisor for Thesis	2025.2.10.(Mon) ~ 3.3.(Mon)
Course Registration	2025.2.14.(Fri) ~ 2.21.(Fri)
Tuition Payment Period	2025.2.18.(Tue) ~ 2.21.(Fri)
Graduation Ceremony	2025.2.26.(Wed)

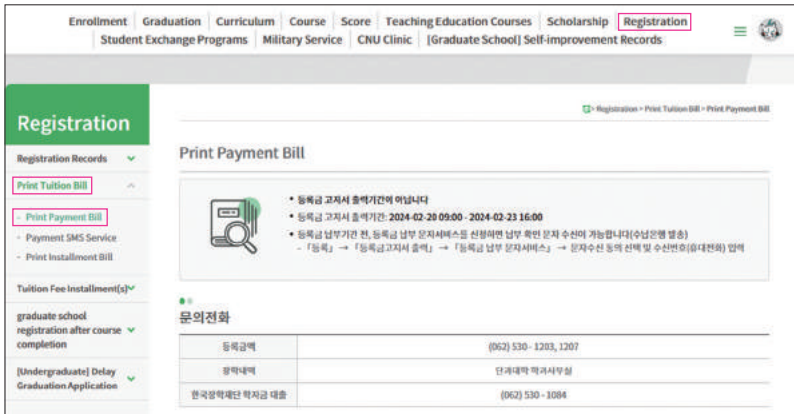
# Guidelines for Academic General Affairs

## 1. Enrollment

### Payment of Tuition

Students must complete registration procedures by paying tuition and fees before the start of every semester so that they can keep their status to study at CNU for the next semester.

- Tuition Payment Period
  - Spring semester: 2024. 2. 20. (Tue) ~ 2. 23. (Fri)
  - Fall semester: 2024. 8. 20. (Tue) ~ 8. 23. (Fri)
- Printing bill: Go to the CNU portal website → Sign in → My Academic affairs → Registration → Print Tuition Bill
- A virtual deposit account is provided for every student. Payment will be verified even if the deposit is made in another person's name.
- It is possible to pay through internet/phone banking, ATM, and at the bank counter.



The screenshot shows the CNU portal website with the following elements:

- Navigation Bar:** Enrollment | Graduation | Curriculum | Course | Score | Teaching Education Courses | Scholarship | **Registration** | Student Exchange Programs | Military Service | CNU Clinic | [Graduate School] Self-improvement Records.
- Registration Menu:**
  - Registration Records
    - Print Tuition Bill** (highlighted in pink)
    - Print Payment Bill (highlighted in pink)
    - Payment SMS Service
    - Print Installment Bill
  - Tuition Fee Installment(s)
    - graduate school registration after course completion
    - [Undergraduate] Delay Graduation Application
- Print Payment Bill Page:**
  - Registration > Print Tuition Bill > Print Payment Bill
  - Print Payment Bill
  - Instructions:
    - 등록금 고지서 출력기간에 있습니다
    - 등록금 고지서 출력기간: 2024-02-29 09:00 - 2024-02-23 16:00
    - 등록금 납부기간 전, 등록금 납부 문자서비스를 신청하면 납부 후변 문자 수신에 가능합니다(무대수납연결 필수)
      - 「등록」 → 「등록금고지서 출력」 → 「등록금 납부 문자서비스」 → 문자수신 동의 산책 및 수신번호(휴대전화) 입력
  - 문의전화
 

등록금액	(062) 530-1203, 1207
결제내역	단과대학 학과사무실
한국장학재단 학자금 대출	(062) 530-1084

## Time Limit for Course of Study and Enrollment

Degree Course	Duration of Coursework	Required credits for course completion	Supplementary Classes	Length of Studentship
Master's	4 semesters	24 credits	Required credits (if necessary)	10 semesters
PhD	4 semesters	36 credits		14 semesters
Integrated*	8 semesters	54 credits		16 semesters

\* Integrated: Master's and PhD combined programs

- Duration of Coursework: Minimum period of registration for graduation
- Length of Studentship: The semester limits within which a Coursework must be completed. (There is no limit for submitting a Thesis/ dissertation after coursework is completed.)
- Students should earn required credits with cumulative GPA of 3.0 or higher in order to complete their degree requirements.

## Students taking extra semester

**(Master's and Ph.D: more than 5 semesters, Integrated program: more than 9 semesters)**

- Graduate students who need to take an extra semester for course completion should pay the fee after they confirm the course registration.
- Tuition fees are calculated based on the number of credits (including supplementary courses) that the student takes.
  - 1~3 credits: Half of tuition
  - More than 4 credits: Full tuition
- Students taking an extra semester can only register during additional registration period (after completion of course registration).

## Tuition Installment Payment Plan

- Application Period for Tuition Installment Payment Plan
  - Spring semester: January
  - Fall semester: July
- Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → My Academic Affairs → Registration → Application for 'Tuition Fee Installment' → Payment Plan Application
- ※ The application period is in late January and late July which will be notified through the notice board on the official website of the school.
- ※ Please be aware that students who are taking an extra semester and newly enrolled students are not eligible to apply for Installment Payment.
- ※ Please note that you will be expelled from the university in case of not paying during the designated period. In addition, you must pay the full tuition amount if you missed the first payment in February or August even if you had applied for 'Installment Payment.'

- **Installment Payment Period**

Round	Payment Period
First	During the regular payment period (same with other current students)
Second	One month after the first payment made (late March and late September)
Third	One month after the second payment made (late April and late October)
Fourth	One month after the third payment made (late May and late November)

### Tuition Refunds

- All new students who wish to receive a refund of tuition fees, due to admission withdrawal, must submit an Application Form to the administration office of the department to which they have applied to, prior to the beginning of the school term (Spring semester: March 1, Fall semester: September 1) in order to receive a full refund of tuition fees.
- Tuition Refund Rules
  - Before the beginning of the semester: Full refund
  - Up to 30 days after the beginning of the semester: Refund 5/6 of tuition
  - Between 31 to 60 days after the beginning of the semester: Refund 2/3 of tuition
  - Between 61 to 90 days after the beginning of the semester: Refund 1/2 of tuition
  - More than 91 days after the beginning of the semester: No Refund

### Early Completion

- The required total semester terms may be allowed to be shortened if the student has maintained a high GPA as below:

Degree Course	GPA	Required credits for course completion	Reduced term of study
Master's	4.3 or higher	24 credits	up to 2 semesters
PhD	4.3 or higher	36 credits	up to 1 semester
Integrated	4.0 or higher	54 credits	up to 3 semesters

※ Students eligible for early completion must submit an early completion application to the department right after the midterm exam.

### Updating Contact Information on CNU Portal

- You can manually update your contact information on the portal so that the university has the most up-to-date information.
- Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → Academic Support → My Academic Affairs → Enrollment → Student Information
- ※ Students can manually update their address, phone number, e-mail, and family contact information.

## 2. Course Registration

### Course Registration Dates

- Course Registration Period:
  - Spring Semester: 2024. 2. 13.(Tue) ~ 2. 20.(Tue)
  - Fall Semester: 2024. 8. 6.(Tue) ~ 8. 13.(Tue)
- Course Add & Drop Period:
  - Spring Semester: 2024. 3. 4.(Mon) ~ 3. 8.(Fri)
  - Fall Semester: 2024. 9. 2.(Mon) ~ 9. 6.(Fri)

### Course Registration Procedure

- Click on the class registration system on the website: <http://sugang.jnu.ac.kr> or
  - Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → Academic Support → My Academic Affairs → Courses → Course Application → Course Registration
    - ※ For reference, Chrome or Edge is the recommended web browser for using the CNU portal.
    - ※ Students should log in with their student ID and password.
- For new students, ID: application number, PW: yymmdd

The screenshot shows the 'Course Registration Guide' page on the CNU portal. The left sidebar contains a 'Course' menu with 'Course Applications' and 'Go to course registration' highlighted. The main content area is titled 'Course Schedule Modules' and includes a 'Course Schedule Module' section with 'Course time for Modules'. Below this is a table for '1. Module for courses of 2 hours per week'.

CODE	Day
A01	My 1, My 2
A02	My 3, My 4
A03	My 5, My 6
A04	My 7, My 8
A05	Wed 1, Wed 2
A06	Wed 3, Wed 4
A07	Wed 5, Wed 6
A08	Wed 7, Wed 8
A09	Free 1, Free 2
A10	Fri 3, Fri 4
A11	Fri 5, Fri 6

Below the table, it indicates: Mon /Wed /Fri: 50min Tue /Thu: 75min



## Checklist before Class Registration

- Check the course schedule and syllabuses with individual ID.
- Maximum number of Credits: 10 credits per semester for regular graduate school.
- ※ The following students may apply for a special exemption to take more credits:
  - 1) Students who had a GPA of above 4.0 (more than A in all subjects) in the previous semester: 3 extra credits
  - 2) Students who register for a supplementary course: 6 extra credits.
  - 3) Students who entered CNU under the MOU with partner institution: 3 extra credits.
- Registration must be done by the student themselves, following the instruction of their academic advisor or the corresponding department. (Every semester, there are cases of students who are unable to complete their coursework requirements due to carelessness or because they asked a third party to register for them.)
- Students must also review the results of their class registration through the CNU portal system and rectify any errors during the add&drop period (the schedule will be released in advance).
- PhD students cannot retake a class if they have already received credit for it as a MA student.

## Class Schedule

	1	2	3	4	5	6	7	8	9
Mon	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00
Wed	-9:50	-10:50	-11:50	-12:50	-13:50	-14:50	-15:50	-16:50	-17:50
Fri									
Tues	9:00	10:30	12:00	13:30	15:00	16:30			
Thu	-10:15	-11:45	-13:15	-14:45	-16:15	-17:45			

## Academic Evaluation

Grade	Score	Grade Point Average(GPA)
A <sup>+</sup>	95 - 100	4.5
A	90 - 94	4.0
B <sup>+</sup>	85 - 89	3.5
B	80 - 84	3.0
C <sup>+</sup>	75 - 79	2.5
C	70 - 74	2.0
D	below 69	0

※ For Master's students, no credit will be earned for a grade of D or lower, and for PhD students, no credit will be earned for a grade of C<sup>+</sup> or lower. Furthermore, if your GPA from the previous semester falls below 2.0 when applying for a visa extension, you will be required to submit an explanatory note and a bank statement proof (\$9,000). Therefore, please strive to maintain good grades to ensure successful progress in your university studies.

- Attendance rate should be more than 75% for each class.
- Students should review their grades during the designated period. Any requests for grade review should be directed to the professor only during the Grade Correction Period.
- Students who receive a C+ or below and wishes to enhance their grade in a particular course are allowed to retake the course.
- If a course is retaken, the grade from the previous attempt will be removed from the academic transcript. Regardless of the grade achieved, only the last grade earned will be retained on the transcript.

### Supplementary Courses

Graduate students with a different major from their previous degree may choose to take supplementary courses based on departmental regulations. The maximum number of credits for supplementary courses is 15 credits. Supplementary courses are mandatory and must be taken in addition to regular courses; they do not count towards the credits required for completion of one's major. Students must submit the Supplementary Course Registration Form before registering for courses.

If the change of the supplementary subject is needed, you must submit the "Form for Change of Supplementary Courses to be Taken".

### Research Credits

Classification	Research Guidance (연구지도)	Research Training (연구연수)
Credit recognition	<ul style="list-style-type: none"> <li>• Master's: 3 credits</li> <li>• Ph.D: 6 credits</li> <li>• Integrated: 9 credits</li> </ul>	<ul style="list-style-type: none"> <li>• 2-3 months: 3 credits</li> <li>• More than 4 months: 6 credits</li> <li>• up to 6 credits per academic course</li> </ul>
Including credits for degree completion	Yes	Yes
Grade Evaluation	S (Satisfactory)/ U (Unsatisfactory)	S (Satisfactory)/ U (Unsatisfactory)

- The research credits are not compulsory courses.
- Research Training: The research training is available to currently enrolled students who wish to conduct research at external organizations for a specified period. Students can earn credits by submitting a result report upon completion of the research project.

### Course Withdrawal: Dropping classes

- Students are allowed to withdraw from courses during the designated period, which typically occurs in March and September. This period usually falls within the fourth week after the start of

classes and before one-fourth of the semester has elapsed. The exact date will be announced via the notice board on the CNU official website.

- Course withdrawal is allowed only if there is a minimum of one course remaining after the withdrawal.
- Students may not enroll in another class after dropping a class.
- Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → My academic affairs → Course → Course Application → Course Drop Application

The screenshot shows the 'Course' page on the CNU portal. The top navigation bar includes 'Enrollment', 'Graduation', 'Curriculum', 'Course', 'Score', 'Teaching Education Courses', 'Scholarship', and 'Registration'. Below this, there are sub-links for 'Student Exchange Programs', 'Military Service', 'CNU Clinic', and '[Graduate School] Self-Improvement Records'. The main content area is titled 'Course Schedule Modules' and includes a table of course modules. The left sidebar contains a 'Course' menu with options like 'Course Registration Guide', 'Course Schedule', 'Course Evaluation Results', 'Syllabus', and 'Course Applications' (which is highlighted with a red box). Below 'Course Applications' are links for 'Go to course registration', 'Course Reservation List', 'Course Reservation Records', 'Course Drop application' (highlighted with a red box), 'Substitute application [Global Communication English]', 'Cancelled Courses', and 'Course Registration Records'. There are also sections for 'Search for Schedules' and 'Supplementary Courses'.

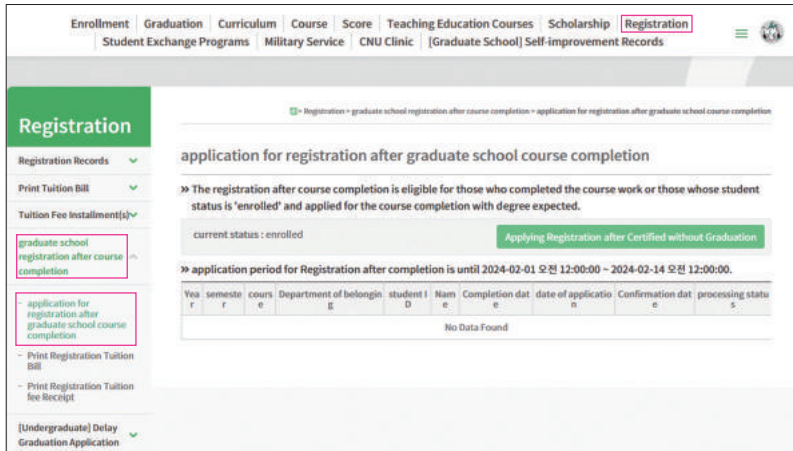
CODE	Day
A01	My 1, My 2
A02	My 3, My 4
A03	My 5, My 6
A04	My 7, My 8
A05	Wed 1, Wed 2
A06	Wed 3, Wed 4
A07	Wed 5, Wed 6
A08	Wed 7, Wed 8
A09	Free 1, Free 2
A10	Fri 3, Fri 4
A11	Fri 5, Fri 6

Mon /Wed /Fri: 50min Tue /Thu: 75min

## Registration for Students who have completed Coursework (research registration / school register maintenance registration)

- Registration for students who have completed all required courses but have not yet completed their thesis or dissertation will be allowed after submitting an application if necessary. These students can maintain their status as a student of CNU graduate school while engaging in projects such as BK21 or external research projects. The application period occurs twice a year, in February and August. The exact dates will be announced through the notice board on the CNU official website.
- Registration Period:

- Spring semester: 2024. 2. 1. (Thu) ~ 2. 13. (Tue)
- Fall semester: 2024. 8. 2. (Fri) ~ 8. 16. (Fri)
- The Fee for registration after course completion is subjected to 8% of the regular tuition.
- Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → My academic affairs → Registration → Graduate school registration after course completion



## Recognition of Credits

Category	Applicability	Credit limitation
Completion of graduate school course	Graduate school courses already taken at CNU during a bachelor's program (only access credits towards undergraduate graduation requirements).	9
Excess course credits acquired in graduate school	Excess course credits acquired during Master's program by newly enrolled doctoral students at CNU (minimum grade for transfer is B).	12
Credit transfers	Credit transfer courses can be taken from other graduate schools (domestic or foreign) that have a credit transfer agreement with CNU.	MA: 9 PhD: 12
Earning credits at other graduate schools	Credits taken and completed at a different graduate school (domestic or foreign) before admission to CNU are accepted.	

- ※ At the beginning of each semester, students need to submit the application to the department for recognition.
- ※ For more details on the credit recognition, please contact the corresponding department or graduate school. (062-530-5915)

### 3. Department Transfer (Major)

Any student of General Graduate School who wants to change their department/major based on their aptitude or desire.

- Eligibility: Students who are currently enrolled or expected to return to school

#### Application Period

- Spring semester: Early January
  - Fall semester: Early July
- ※ The exact date will be announced through the notice board on the CNU official website.

#### Application Procedure

Complete the Change of Major Form (attach transcript) → Submit the document to the Department Chair (desired major) → Select the qualified students → Send the result to the Office of Academic Affairs → Check the results, Pass or Fail (Notice board of CNU official website) → Submit the credit recognition application due to department change

#### Special Notes

- If a student has earned credits, partial or full credits may be recognized for major courses that overlap with the curriculum of the new department (major) and electives that are closely related to the curriculum of the new department (major).

## 4. Change of Degree to Integrated Course

Any student, under the Master's degree course in the General Graduate School, who wants to change to the Integrated Course.

- Eligibility: Students who are currently enrolled or expected to return to school  
(With the exception of students who have finished all their coursework)

### Application Period

- Spring semester: Early January
- Fall semester: Early July

※ The exact date will be announced through the notice board on the CNU official website.

### Application Procedure

Complete the Change of the Degree to Integrated Course Form (attach transcript) → Submit the document to the Department → Select the qualified students after the faculty meeting → Send the result to the College and Graduate School → Check the results in the department

### Benefits

Contents	Master's/Doctoral	Integrated
Thesis/ Dissertation	Master's: compulsory Doctoral: compulsory	Dissertation only (Thesis exemption)
Required Credits	Master's: 24 credits Doctoral: 36 credits	54 credits
Early Graduation qualification	Master's: more than 2 semesters, GPA 4.3/4.5 or better Doctoral: more than 3 semesters, GPA 4.3/4.5 or better	More than 5 semesters, GPA 4.0/4.5 or better.

## 5. Leave of Absence and Returning to School

- Leave of Absence: In the case of an illness, accident, or other unavoidable circumstances, a leave of absence may be taken by the student.
- Returning to School: The student must register for the following semester during the designated period to continue their studies once the term or excuse for the leave of absence has ended.

### Application Period

Category	Application Period	Notes
Leave of Absence	2024. 2. 20. (Tue) ~ 2. 23. (Fri)	For those who have yet to pay the tuition fee
	2024. 2. 20. (Tue) ~ 4. 25. (Thu)	For those who already paid the tuition fee
Returning to School	2024. 1. 2. (Tue) ~ 2. 23. (Fri)	

### Duration of Leave of Absence

Unit (semester)	Duration of Coursework	Period for Leave of absence
Master's Degree Program	4	4
Doctoral Degree Program	4	6
Integrated Degree Program	8	8

※ The Master's program requirement is applied to students who initially applied for the Integrated program but only completed the master's portion of the program (Students who had discontinued the Integrated program.)

### Leave of Absence Category

- General Leave of Absence
- Maternity Leave of Absence
  - Students can apply for maternity leave for childbirth or childcare for children under the age of 8.
  - Maternity leaves are considered as additional to the general leave of absence.
  - Students who wish to apply for a maternity leave must submit a request form and upload documentary evidence (pregnancy confirmation document or family relation certificate)
- Leave of Absence due to Illness
- Leave of Absence due to Opening enterprise

## Application Procedure

- Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → My academic affairs → Enrollment → Change Current Student Status
- ※ In the case of a leave of absence due to illness, the student should submit the supporting documents to the department office.

The screenshot shows the CNU portal website. The top navigation bar includes links for Enrollment, Graduation, Curriculum, Course, Score, Teaching Education Courses, Scholarship, and Registration. The left sidebar has a green 'Enrollment' header and a dropdown menu with 'Change Current Student Status' and 'Leave of Absence' highlighted. The main content area is titled 'Leave of Absence' and shows a 'current status : enrolled' with an 'Apply for the leave of Absence' button. Below this is a table with columns for 'leave of absence type', 'starting date of the leave of absence', 'date of expire of leave of absence', 'Confirmation date', and 'processing status'. The table currently shows 'No Data Found'. To the right of the table is a magnifying glass icon and a list of instructions: 'College administration office is in charge of processing return & leave of absence application and approval.', 'If the approval is being delayed, please contact the college administration office (refer to the contact information of college administration office in the left-side menu)', 'The approved return and leave of absence application will be notified to the applicants and their parents.', and 'Please open the application pages of return and leave of absence (Errors may occur in Internet explorer)'.

## Special Notes

- If a student, who has already paid the tuition fees, wishes to apply for a leave of absence before half of the class days of the semester have been completed, the tuition fees will be exempted when the student returns to school for the next semester.
- The leave of absence (without tuition payment) is allowed during the designated period mentioned above. After the deadline, you can only apply for the general leave of absence which requires you to pay the tuition (exceptions: illness, childbirth, pregnancy.)
- Scholarship recipients must pay the tuition fee before applying for a leave of absence. Otherwise, the whole tuition fee, with no scholarships, will be notified and paid by the student when returning from the leave.
- Books checked out from the library should be returned.
- International students (D-2 visa holders) must return to their home countries during the leave of absence period. OIA will report the academic status change (from enrollment to leave of absence) to the immigration office when the leave of absence request is approved by the university. The student must leave Korea within 2 weeks from the approval date even though they have a valid staying period on their alien registration card. Otherwise, it will be regarded as an illegal residency in Korea.



- After expiration of Leave of Absence, the student must apply for re-enrollment during the designated period.
- Students will be subject to expulsion if they fail to re-enrollment after the expiration of their leave of absence.

## 6. Manual for E-Class

Individual courses will have their own protocols; one should inquire about the exact methods either to the department office or to the individual lecturers. You are also advised to log into your e-class page by March 4<sup>th</sup>, 2024, at the latest, and to check your registered course announcements for more information.

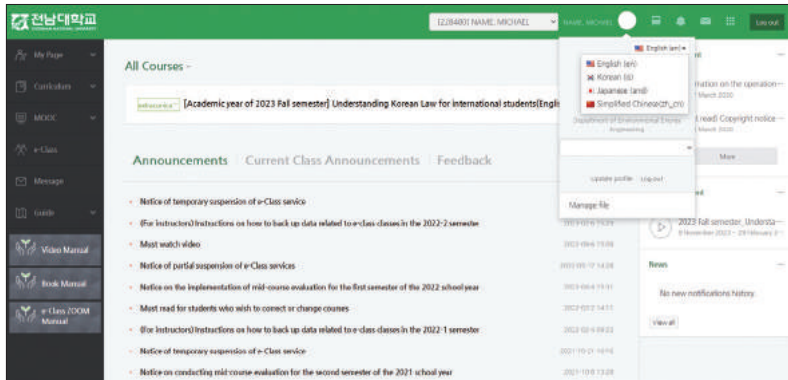
### Logging into your E-class Page

- Go to 'sel.jnu.ac.kr', click SSO log-in, and log in with your student ID and PW.
- The default password is your date of birth, YYMMDD.



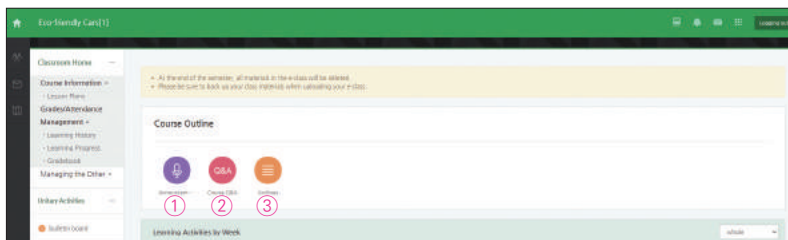
## E-class Dashboard

- Click the circle box to select your language.
- All your courses for the current semester will show and you can click on the link to navigate between them. To view all courses at a time, go to Curriculum → My course.
- The bell icon signifies new announcements and learning material notification.
- The envelope icon signifies new messages from the professor or other students.



## Course page

- Below “Course Outline”, there are three icons:
  - ① Notifications: Class announcements
  - ② Course Q&A: You can ask course-related questions to the professor
  - ③ Archives: Learning materials
- For online classes, you can watch the video lectures during the designated period.



## Announcements

- To view the course notice board, go to Course Home → Course Outline → Announcement
- To view announcements for all your courses, go to My page → Announcement
- You can read and study the attached materials.
- You can submit assignments to the professor online or offline.

Number	Title	Bedrooms	On	Kilob
3	Schedule sheet 2023-11-10 10:00	2023-11-07		22
2	Schedule sheet 2023-10-30 10:00	2023-10-17		21
1	Schedule sheet 2023-10-02 10:00	2023-10-05		24

# Thesis / Dissertation

## 1. Eligibility Exams (Foreign Language & Comprehensive Exam)

Announcement of application for exemption from Foreign language & Comprehensive exam (June, December)

→ Application (Those who are qualified/early July, early January)

→ Check the results

Application for Foreign language & Comprehensive exams (July, January)

→ Foreign language & Comprehensive exam

→ Check the results

### Foreign Language Exam

- Eligibility: Any student who has completed at least one semester
- Date of Exam: 2024. 7. 25. (Thu) / 2025. 1. 23.(Thu)
- Procedure: Fill in the application form → Submit it to the department.

Degree	Exam Subject	Timing	Passing Criteria
Master's	Select one: English, German, French, Chinese, Japanese, Chinese Character, Korean (Only foreigner)	70 minutes	60 points or higher out of the total of 100 points
PhD & Integrated	Select one or two (depends on department): English, German, French, Chinese, Japanese, Chinese Character, Korean (Only foreigners)		

- Notes:
  - If unable to pass, re-taking the exam is possible regardless of the number of tests taken.
  - Please bring the pen for computer, black ballpoint pen (pencil is not acceptable), correction tapes and identification card (national ID, driver's license, passport, Alien Registration Card). If you do not have your identification card, you will be prohibited from taking the test.
  - How to check the results: You can check the results (Pass or Fail) by entering the portal Login → Academic Support → My Academic Affairs → Graduation → (Graduate School) Thesis Qualification

## Exemption from the Foreign Language Exam

Students who have completed at least one semester qualify with the minimum level of exemption guidelines. They are required to submit the documents to the office of related department within the designated period.

- Exemption Criteria: The type of language test and passing grade is different for every department. Please check the criteria on the notice board of the graduate school website. The period of validity is based on 2 years from the acquisition date of the language test score.
- Procedure: Fill in the application for exemption → Submit it to the department with original copy of language examination score certificate (original copy will be returned after confirmation, if needed) within the designated period.
- Application Period
  - Spring semester: Early January
  - Fall semester: Early July

## Comprehensive Exam

- Eligibility:
  - Master's students who have acquired a minimum of 18 credits with recommendation from the academic advisor.
  - Doctoral students who have acquired a minimum of 27 credits with recommendation from the academic advisor.
  - Integrated students who have acquired a minimum of 45 credits with recommendation from the academic advisor.

Degree	Exam Subjects	Timing
Master's	Two subjects or more	70 minutes / subject
PhD & Integrated	Three subjects or more	

- Date of Exam: 2024. 7. 24. (Wed) / 2025. 1. 22. (Wed)
- ※ Specific Information about the date of the exam will be announced by Department Office, and the schedule may be modified depending on the situation.
- Passing Criteria:
  - The passing grade average is at least 70 points out of 100. Students must acquire more than 50 points out of 100 in every subject.
  - If a student fails part of the comprehensive exam, the student can retake the corresponding subject within one year. For partial passing, each subject must achieve at least 70 out of 100 points.

- Notes:
  - The contents of the Comprehensive Exam will be determined by each department.
  - If students who enrolled in the Integrated Course want to get only a Master's degree, they will be held to the standard of the comprehensive examination for a Master's degree. In the case of students who applied for changing courses from Master's to Integrated course, they will be held to the criteria of the comprehensive examination for the PhD course.
  - For more details about the comprehensive examination, please contact the concerned department's office.

### Exemption from the Comprehensive Exam

- Eligibility: A student who completed a minimum of 18 credits for Master's, 27 credits for Doctoral and 45 credits for Integrated degree respectively with recommendation from the academic advisor.
- The Exemption Criteria:
  - CGPA of 4.2 or higher
  - Students who have published at least one research papers as the first author are published in journals listed in the Korea Research Foundation (including candidate journals), SCIE, or SSCI level journals.  
However, in the Department of Mathematics/Statistics (majoring in Mathematics), the Department of Education, the Department of English Education, the Department of Wood Science and Landscape Architecture, the Department of Rural and Bio-systems Engineering, the Department of Convergence Biosystems Engineering, and Program of East Asian Studies, corresponding authors are also recognized.
- ※ The exemption criteria of comprehensive exams do not apply to every department. Some departments ask students to take the comprehensive exam unconditionally. Please check the internal regulations of the department for detailed information.
- Procedure: Fill in the application for exemption → Submit it to the department with official transcript or research paper within the designated period.
- Application Period
  - Spring semester: Early January
  - Fall semester: Early July

## 2. Thesis/Dissertation Proposal Submission

A student must submit a Thesis/Dissertation Proposal to the Head of the Department at least 6 months prior to the submission of a Thesis/Dissertation for examination, or at any specific deadline that the department assigns. Students can submit a graduate Thesis/Dissertation after one semester with guidance from their advisors.

### Application Procedure

Fill out a Thesis/Dissertation Proposal Form (download from Graduate School) → Get approval on the Thesis/Dissertation Proposal Form from the academic advisor → Submit the approved copy to the department.

※ If the title of a Thesis/Dissertation is changed, then the Thesis/Dissertation title change form is required to be submitted to the department.

### Period of Submission

- Spring Semester: 2024. 4. 1.(Mon) ~ 4. 5.(Fri)
- Fall Semester: 2024 10. 7.(Mon) ~ 10. 11.(Fri)

## 3. Thesis/Dissertation Examination Schedule

Contents	Person in Charge	PhD	Master's	Notes
		Due Date		
Submission of Required Documents for Thesis/Dissertation Examination	Student	2024. 3.18.(Mon) ~ 3.22.(Fri)	2023. 3. 25.(Mon) ~ 3. 29.(Fri)	Draft of the Thesis/Dissertation MA: 3 copies PhD: 5 copies
Payment of Thesis/Dissertation examination fee	Student	~ 2024. 3. 22.(Fri) 300,000won	~ 2024. 3. 29. (Fri) 100,000won	Kwangju Bank 074-107-437304 Chonnam National University (Examination Fee)
Selection of Examination Committee members	Head of Department	~ 2024. 3. 22.(Fri)	~ 2024. 3. 29.(Fri)	
Thesis/Dissertation Examination	Chair of the Examination Committee	At least three examinations	At least two examinations	Including the Oral Defense
		2024. 4. 1.(Mon) ~ 6. 14.(Fri)		

Contents	Person in Charge	PhD	Master's	Notes
		Due Date		
Oral Defense with a public audience	Head of Department	During the Thesis/Dissertation Examination period		
Originality Report (Turnitin or Copykiller Program)	Student	During the Thesis/Dissertation Examination period		Library homepage
Submission of Requirements on Examination results	Each department	2024. 6. 17.(Mon) ~ 6. 21.(Fri)		
Online upload of the Thesis/Dissertation	Student	2024. 7. 4.(Thu) ~ 7. 12.(Fri)		Library homepage
Submission of final binding copies of Thesis/Dissertation	Student	Gwangju	PhD 2024. 7. 15.(Mon) ~ 7. 16.(Tue)	Complete binding version
			MA 2024. 7. 17.(Wed) ~ 7. 19.(Fri)	
		Yeosu	2024. 7. 15.(Mon) ~ 7. 16.(Tue)	
Graduate School Committee	Graduate School	Sometime in August 2024		Final Approval of Thesis/Dissertation

※ The schedule is subject to change. Students should check out the announcements from their department office.

## 4. Thesis/Dissertation Examination and Procedures

### Eligibility Requirements to Submit Dissertation for Examination

- Students who passed the qualification examinations (foreign language/comprehensive exam).
- Students who completed the online training course for Research ethics produced by KIRD.
- Students assigned to take supplementary courses must have the acquired credits.
- Students who have finished coursework and current students who are expecting to complete their coursework within the current semester.
- Students who have qualified in the specific departmental requirements.

### Submission Deadline for Thesis/Dissertation Examination

Category	Master's degree	Doctoral degree
Spring Semester	2024. 3. 25.(Mon) ~ 3. 29.(Fri)	2024. 3. 18.(Mon) ~ 3. 22.(Fri)
Fall Semester	2024. 09. 30.(Mon) ~ 10. 4.(Fri)	2024. 9. 23.(Mon) ~ 09. 27.(Fri)

※ All documents and Thesis/Dissertations should be submitted to the corresponding department office.



## Submission of Required Documents for Thesis/Dissertation Examination

- Application for Thesis/Dissertation examination form
  - Thesis/Dissertation for examination (three copies for Master's, five copies for PhD's)
  - Research Ethics Compliance Statement
  - Recommendation for Thesis/Dissertation Examination Committee (written by the Head of Department)
  - Certificate of Completion of Research Ethics Education (KIRD: Korea Institute of Human Resources Development)
  - Payment of examination fee:
    - Account information for Examination Fee Payment:  
Kwangju Bank 074-107-437304 Chonnam National University (Examination Fee)
    - Examination Fees (Master's: 100,000 won, PhD: 300,000 won) must be wire-transferred to the designated bank account together with the sender's student ID during the submission period of Theses/Dissertations for the examination.
- ※ All forms for submission of Thesis/Dissertation can be downloaded from the Graduate School website.

## Members of the Thesis/Dissertation Examination Committee and Qualifications

- Members of the Thesis/Dissertation examination committee shall be recommended by the candidate's academic advisor and appointed by the Dean of the candidate's college and shall report directly to the President of the University concurrently.
- A Thesis/Dissertation examination committee will be composed of at least three members for Master's degree programs and at least five members for Doctoral degree programs. The committee members consist of CNU professors, honorary professors, or external professionals.
- Whether to include outside professionals or the limitation number will be decided in the departmental rules.
- Besides the candidate's academic advisor, the Chair of the examination committee shall be selected from among the committee members. The Committee Chair is appointed by the Head of the Department.
- A member of Thesis/Dissertation examination committee cannot leave Korea due to overseas business trip or secondment during the examination period. However, when obtaining President's approval, it is the exception to the rule.
- In the event of the conditions specified in paragraph 5 of this Article, the member of the committee shall submit the examination plan.

## Thesis/Dissertation Examination

- Examination shall be led by the Committee Chair and must be performed three times or more for a doctoral degree and twice or more for a master’s degree including oral defense.
- The oral defense with a public audience should be scheduled anytime during the examination period. Oral defense with a public audience should be held under the supervision of the Dean of the College. When submitting the final examination form, the Dean of relevant College shall report the final examination results to the President of the University.
- Theses/Dissertations are accepted upon approval by 2/3 of the examination committee members for a Master’s degree, and 4/5 of the examination committee members for a Doctoral degree.
- Students who were admitted under the MOU with a foreign university, can proceed with the examination procedure overseas.
- The abstract will be included in both Korean and English.

## Submission Requirements after Examination Results

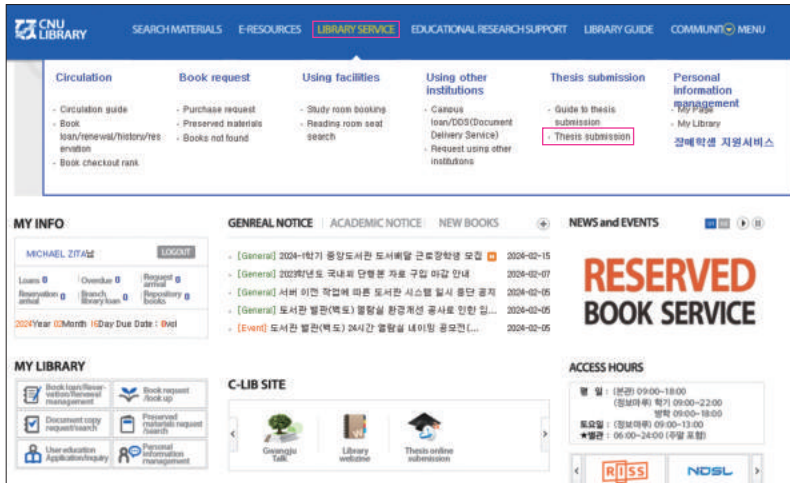
- Submission period: 2024. 6. 17.(Mon) ~ 6. 21.(Fri) / 2024. 12.16.(Mon) ~ 12.20(Fri)
- Required Documents:

Master’s degree	Doctoral degree
<ul style="list-style-type: none"> <li>• Signed Examination Approval Form from each examiner (three copies in total)</li> <li>• Signed Thesis Examination Result Report from each examiner (three copies in total)</li> <li>• One copy of the Originality Report of Turnitin or Copykiller (plagiarism check) Program</li> </ul>	<ul style="list-style-type: none"> <li>• Signed Examination Approval Form from each examiner (five copies in total)</li> <li>• Signed Dissertation Examination Result Report from each examiner (five copies in total)</li> <li>• One copy of the Dissertation Examination Schedule</li> <li>• Three copies (or more) of the Interim Examination Reports</li> <li>• One copy of the Dissertation Examination Report in Summary</li> <li>• One copy of the Originality Report of Turnitin or Copykiller (plagiarism check) Program</li> </ul>

※ If the title of a Thesis/Dissertation is changed, then the Thesis/Dissertation Title Change Form is required to be submitted to the department.

## Submission of PDF version of Thesis/Dissertation

- Submission period: 2024. 7. 4.(Thu) ~ 7. 12.(Fri)
- Procedure:
  - Library Homepage (<http://lib.jnu.ac.kr>) → Main Page → Library Service → Thesis Submission



- Log in first and click the submit tab and then click on “Manual of Submission”
- Follow the guideline of the manual and upload the Thesis/Dissertation.
- Check that the candidate information is properly completed and correct any errors if necessary.
- Ensure all remaining steps are reviewed and completed in full.
- Notes:
  - Within 24 hours after uploading, be sure to check whether the status of the Thesis/Dissertation has been approved by the administrator.
  - After confirmation, print out the “Author Permission Agreement” (Copyright and License Agreement) on the approval notice screen and submit it separately.
- \* Confirmation sheet: A Master’s Thesis requires a confirmation signature or seal from the three members of the Thesis Examination Committee and a Doctoral requires one from all five members.

## Submission of final printed Thesis/Dissertation

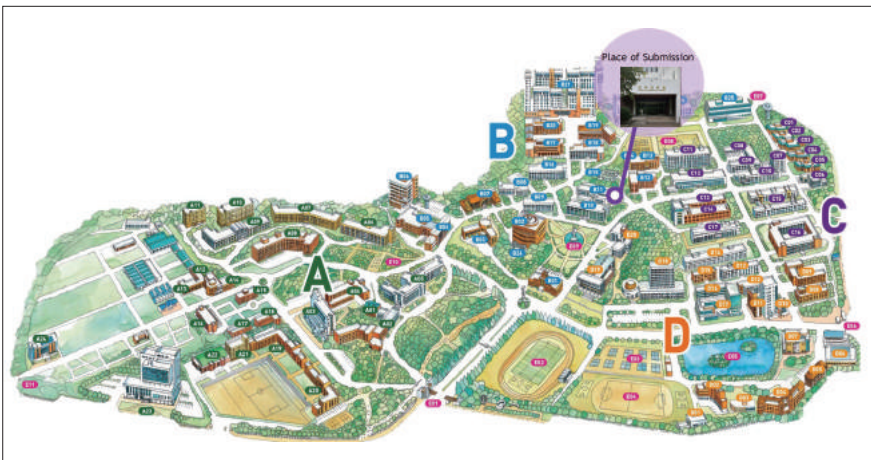
- Submission period:

Category	Gwangju Campus	Yeosu Campus
Master’s degree	2024. 7. 17.(Wed) ~ 7. 19.(Fri)	2024. 7. 15.(Mon) ~ 7. 16.(Tue)
Doctoral degree	2024. 7. 15.(Mon) ~ 7. 16.(Tue)	

- Time for submission: 9 AM ~ 6 PM (Except lunch hour: Noon ~ 1 PM)
- Soft copy composition: Outer Cover → Inner Cover I → Inner Cover II(Confirmation Sheet) →

Table of Contents → English Abstract → Body → References → Korean Abstract → Appendix (if applicable) → Author Permission Agreement

- Number of copies to be submitted: Three copies (Department of Law: Five copies)
- After the examination is completed, the final printed Thesis/Dissertation should be submitted to the Central Library by the given date. One of the submitted copies should be attached with the 'Confirmation sheet' containing seals of all members of the Thesis/Dissertation Examination Committee. The other two copies of the Thesis/Dissertation could be attached with duplicates of the original signed copies.
- Place of Submission (Gwangju Campus):



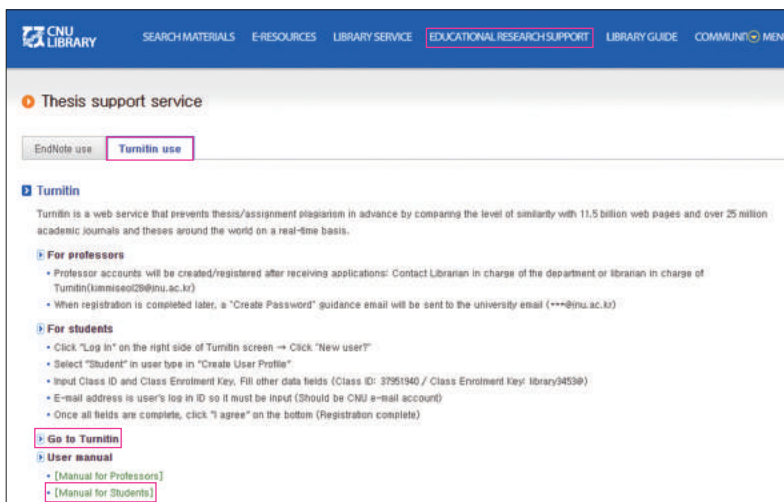
## Graduate School Committee

- Date: August 2024
- Agenda: Final approval of Theses/Dissertations

## 5. Plagiarism Check Procedures

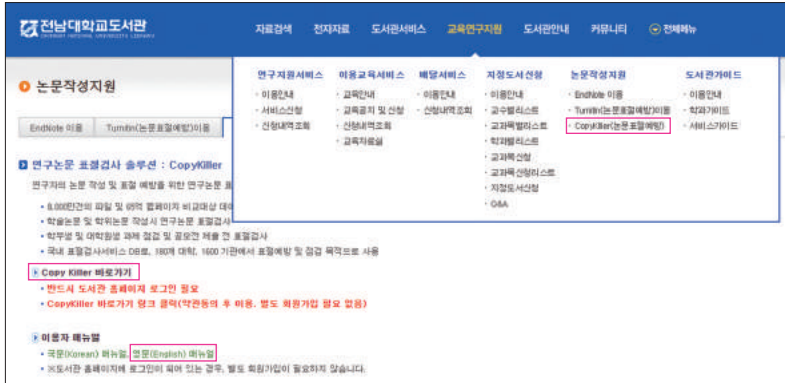
### How to Check Plagiarism in Turnitin

- Go to the school library website <https://lib.jnu.ac.kr/> → Sign in → Educational Research Support → Turnitin Use → Check the Manual for Students → Click the Button “Go to Turnitin”



### How to Check Plagiarism in CopyKiller

- Go to the school library website <https://lib.jnu.ac.kr/> → Sign in → Choose the language in “KOR” → 교육연구지원(Educational Research Support) → 논문작성 지원 → CopyKiller → Check the English Manual → Click the Button “CopyKiller”



## 6. Degree Conferral Criteria

### Master's Degree

- Credit requirements: Students who have completed at least 24 credits (completed credits) Students may be prohibited from receiving the degree even after successfully defending their degree Theses if they do not meet the credit requirements for degree completion. (e.g. credits not acknowledged as completed due to an inadequate grade, such as an F)
- Cumulative GPA: Students with a cumulative GPA of 3.0/4.5 or higher
- Students who have not exceeded 10 semesters (registered) since the date of admission (Note: Periods of leave of absence are not included in the registered semesters)
- Qualification Examination: Student who have passed the foreign language and comprehensive examinations
- Semesters enrolled: Students who have enrolled in at least 4 semesters (those who have taken directed research for more than 1 semester with guidance from a thesis advisor after submitting a Thesis proposal and being approved)
- Students whose Graduate Thesis has been approved by the examination committee

### Doctoral Degree

- Credit requirements: Students who have completed at least 36 credits (completed credits)
- Cumulative GPA: Students with a cumulative GPA of 3.0/4.5 or higher
- Students who have not exceeded 14 semesters (registered) since the date of admission (Note:

Periods of leave of absence are not included in the registered semesters.)

- Qualification Examination: Student who have passed the foreign language and comprehensive examinations
- Semesters enrolled: Students who have enrolled in at least 4 semesters (includes those who have taken directed research for more than 1 semester with guidance from an advisor after submitting a Dissertation proposal and being approved)
- Students whose graduate Dissertation has been approved by the examination committee

### **Integrated Degree**

- Credit requirements: Students who have completed at least 54 credits (completed credits)
- Cumulative GPA: Students with a cumulative GPA of 3.0/4.5 or higher
- Students who have not exceeded 16 semesters (registered) since the date of admission (Note: Periods of leave of absence are not included in the registered semesters)
- Qualification Examination: Student who have passed the foreign language and comprehensive examinations
- Semesters enrolled: Students who have enrolled in at least 8 semesters (includes those who have taken directed research for more than 1 semester with guidance from a thesis advisor after submitting a Dissertation proposal and being approved)
- Students whose graduate Dissertation has been approved by the examination committee

# Education Support

## 1. Scholarship

### Scholarship for New-incoming International Students

- Applicable students: Graduate students who applied under international admissions

Name of Scholarship	Benefits	Eligibility
Global Scholarship	Exemption of entire tuition for the first semester	Both admission and scholarship award evaluation will be conducted automatically and simultaneously. You do not need to submit a special application form for this scholarship.
Strategic Researcher Scholarship (SRS)		
BK Strategic Researchers Scholarship (BK SRS)		However, to be considered for the SRS scholarship, you must have a prospective academic advisor at CNU. For the BK SRS scholarship, your prospective academic advisor must be affiliated with the BK Project Division (Team) to be considered as a candidate.
TOPIK Level 6 Scholarship		Please submit a valid TOPIK Level 6 certificate when you apply for admission.

\* These scholarship benefits are only for the first semester after enrollment.

\* Double Scholarship Restrictions: It is not possible to receive more than one of the scholarships mentioned above at the same time.

### Scholarship for New-incoming Students

Name of Scholarship	Benefits	Eligibility
Graduate School-President Honorary Fellowship (GS-PHF)	Exemption of entire tuition for the course of study (8 semesters)	GPA from the previous school of 3.75/4.5 or higher and pass a departmental review processes among Integrated (Master's and PhD combined) program candidates.  Maintain the GPA over 4.0/4.5 for each semester & Meet the departmental criteria.
Challenging Scholarship (The CNU Scholarship)	Humanities: 1,700,000won Science/Engineering: 2,300,000won	Graduates of a CNU undergraduate program with a GPA of 2.5 or higher for the last semester (including selected students for Integrated Program)



## Scholarship for Integrated Undergraduate/Graduate

- Applicable students: selected for Integrated Program (combined Bachelor's and Master's Degree Program / combined Bachelor's, Master's, and Doctoral Degree Program) and recommended by a prospective advisor
- Benefits: 1,000,000won / semester (max. 3 semesters)
- Selection period: March, August

## Internal & External Scholarship

Name of Scholarship	Benefits	Eligibility
Academic Excellence Scholarship	Partial exemption from tuition fee	Selected every semester in accordance with scholarship/college guidelines without making separate requests from each student.
Teaching Assistant (Work Scholarship)	400,000won / month ※ The scholarship for doctoral students may be increased.	Recommended by the academic advisor. Need to provide practical help related to academic instruction or practicum (25hours/month).
Special TA 1 (Member of BK21 Project Division or Team)	400,000won / month ※ The scholarship for doctoral students may be increased	Recommended by the academic advisor. Need to provide practical help related to academic instruction or practicum (25hours/month).
Special TA 2 (Tutoring Assistant, Member of BK21 Project Division or Team)	500,000won / month	Tutoring desired courses and submitting monthly reports. Need to assist with studies (32hours/month).
Research Assistant (Work Scholarship)	300,000won / month ※ The scholarship for doctoral students may be increased.	Recommended by the academic advisor. Need to provide research assistance (20hours/month).
Global Assistant (Work Scholarship)	400,000won / month	Recommended by the academic advisor. Need to provide practical help related to international affairs in college (25hours/month).
Administrative Assistant for BK21 Project Division or Team	400,000won/month(Division) 200,000won/month(Team)	Recommended by BK21 Project Division (Team). Need to provide administrative help (Division: 25hours/month, Team: 12hours/month)
BK21 Scholarship	MA: 1,000,000won/month PhD: 1,600,000won/month	BK21 Project Division(Team) participating graduate students
GKS(Global Korea Scholarship)	Tuition, airfare, monthly allowance, and Korean language training costs	Corresponding international students only (Contact: Ms. Seyeong Lee, 062-530-1277).

## 2. CNU Learning Resources

### Academic Conference Participation Grant

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who present a paper at professional conferences as first author (oral and poster presentations)
- Benefits: Grant amount will depend on the location of the conference.

Type of Support	Benefits	Number of times
Domestic academic conference	Gwangju/ Yeosu: 100,000won Other cities: 200,000won	Up to twice a year
International academic conference	Asia: 600,000won Australia/Eastern Russia: 800,000won Other destinations: 1,000,000won	Once a year
On-line	200,000won (if less, actual expenses)	Up to twice a year

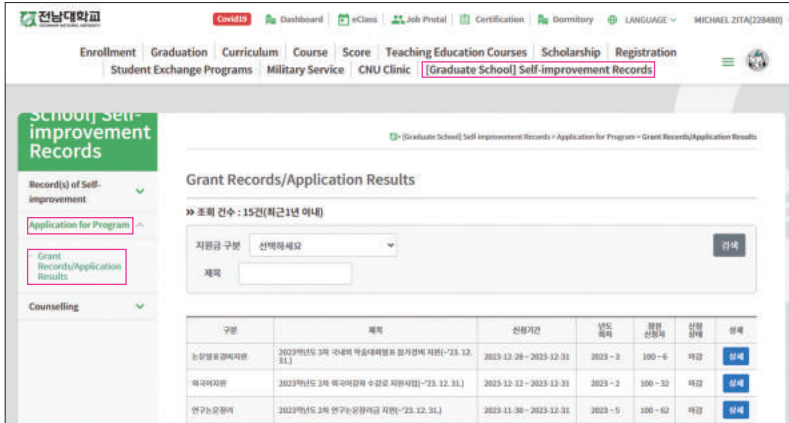
\* Support will not be provided if the student is already receiving support from a different organization or entity.

- Application Procedure:

- ① CNU graduate school website(<https://graduate.jnu.ac.kr>) login → 연구지원 (Research Support) → Application for Program OR



- ② CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program



- Submission Deadline: Student needs to attach all the following documents within 30 days.
  - Application form
  - Results report
  - Proceeding book (Presentation Confirmation Document)
  - Photos at conference when presenting

\* For more questions, please contact the Office of Graduate School at 062-530-5917.

### Incentive for Publications in Academic Journals

- Eligibility: Graduate students (including students who have completed coursework but are still registered) when they publish offline articles as the first author.
- Recognition range and Benefits: once per year (Mar 2024 ~ Feb 2025)

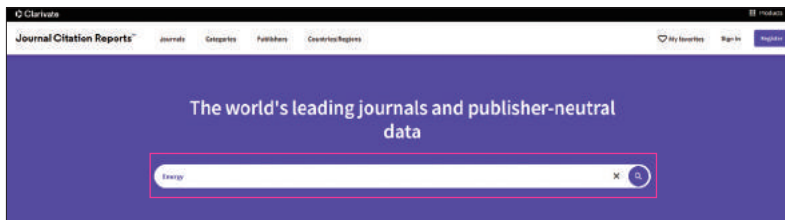
Area	Type of publication	Benefits	Number of times
Humanities and Social Sciences	SSCI, A&HCI, SCIE, SCOPUS	700,000 won	Students are eligible for only one research grant per academic year (Master's/ Doctoral/Integrated courses.)
	Journals listed (or under consideration) in the National Research Foundation of Korea's list of recognized publications	500,000 won	
Engineering and Natural Sciences	SCI, SCIE Journals within 10% of JCR ranking	700,000 won	
	Other SCIE, SSCI Journals	500,000 won	

\* How to check JCR Ranking?

Journal Citation Reports (JCR) is annually publicized by Clarivate Analytics.

1. Go to the JCR website: <https://jcr.clarivate.com/>, input the journal name you want to search.

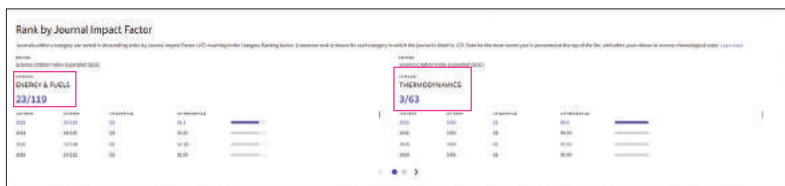
※ Here takes “Energy” as an example, click search button.



2. This journal belongs to two categories. Click the journal name to check more detailed information.



3. Scroll down this page to check the Rank by Journal Impact Factor in each category (Notice: Do not be confused with Rank by Journal Citation Indicator)



JCR (%) = Current Journal Ranking / Total Number of Journal × 100

In the first category “ENERGY & FUELS”:

$$\text{JCR} (\%) = 23 \div 119 \times 100 = 19.33\%$$

In the second category “THERMODYNAMICS”:

$$\text{JCR} (\%) = 3 \div 63 \times 100 = 4.76\%$$

4. Pick the most advantageous ranking for you. In the present case, journal Energy's JCR ranking is 4.76%.

- Application Procedure:

- ① CNU graduate school website login → 연구지원 (Research Support) → Application for Program OR
- ② CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program

\* For more questions, please contact the Office of Graduate School at 062-530-5917.

### International Joint Research Support Project (Overseas Research Support Project)

- Overview: Provide graduate students with the opportunity to cultivate their ability to meet the global challenges, and to conduct on-site field research abroad in a wide variety of fields.
- Eligibility: Graduate students (including students who have completed coursework but are still registered)
- Benefits:

Region	Per month	Period
Asian countries excluding Japan	1,200,000	two months ~ six months
Russia, Japan and Eastern Europe	1,500,000	
Europe, Canada, USA, South America, Australia and other destinations	2,000,000	

- Documents to be submitted: application form, CV, research plan, recommendation letter (by academic advisor)
  - ※ A letter of invitation from a university or institution abroad should be submitted before the day of departure.
- Application Procedure: CNU graduate school website login → 학생성장지원 → GradGrow
- Selection Criteria: Suitability for qualification, excellence of research plan, and growth potential (research performance within two years, language qualification, etc.)
- Responsibilities: Submission of a result report within one month after returning to Korea.
- The student could receive credits (Research Training) when the student submits an result a report after undertaking research.
- Credit recognition:

No.	Course Code	Title of Course		Credits
		Korean	English	
1	GR23476	연구연수1	Research Training 1	3 credits (training period: 2~3 months)
2	GR23477	연구연수2	Research Training 2	6 credits (training period: 4 months or more)

## Academic Research Individual/Group Project (G-KIRI)

- Eligibility: Individual or Research group formed among graduate students who are currently registered and Post-Docs
- Benefits: 1,000,000won ~ 2,000,000won(Individual), 1,500,000won ~ 5,000,000won(Team)
- Application Procedure: CNU graduate school website login → 학생성장지원 → GradGrow
- Responsibilities: Submission of achievement (choose one) with result report
  - Publishing a paper
  - Patent application
  - Conference presentation
  - Competition
  - Exhibition

## Thesis Proofreading and Editing

- Eligibility: Master's/Doctoral/Integrated course students (including students who have completed coursework but are still registered) who write a thesis in a foreign language.
- Benefits: 500,000won or less per thesis (if less, actual expenses)
- Thesis writing in a foreign language (English, French, Japanese, Chinese, German)
  - ※ In case of international students, no support for thesis written in their native language.
  - ※ No support for translation (eg. Korean → English)
- Application Procedure:
  - ① CNU graduate school website login → Research Support 연구지원 → Application for Program OR
  - ② CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program

## Korean Language Classes

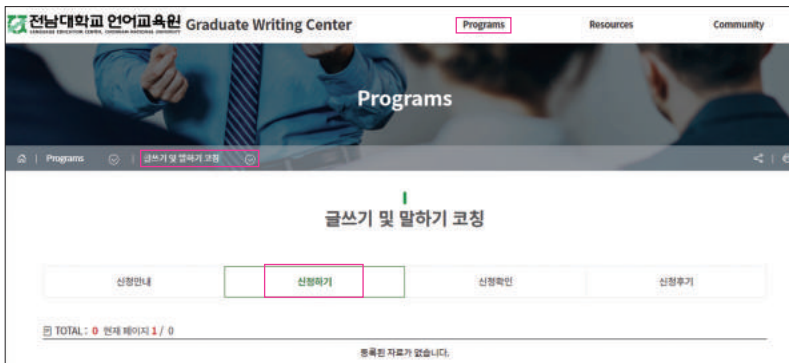
- Eligibility: Graduate students who wish to learn Korean language.
- Benefits: CNU OIA supports tuition fees up to twice for graduate students.

The course has a wide range of levels including Hangeul (Korean alphabet) class for beginners and free discussion class for advanced learners. This special course meets one hour a day (Monday-Friday) for 7 weeks (total 35 classroom hours.)
- Application: Notice from OIA via e-mail → Online application.

\* For more questions, please contact the Office of International Affairs at 062-530-1276.

## Graduate Writing Center

- CNU graduate writing center offers free online 1:1 English writing and speaking coaching service. Students can get individual coaching and receive feedback from native English teachers.
  - Eligibility: Graduate students (including students who have completed coursework but are still registered)
  - CNU graduate writing center website: <http://gwc.jnu.ac.kr>
  - Application:  
CNU graduate writing center login → click 1:1 coaching service button(1:1 코칭 접수하기) → apply for the service you need
- \* For more questions, please contact the Language Education Center at 062-530-3638.



## Statistics Education Support

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who take a statistics course.
  - Benefits: Total 500,000won or less, actual expense (Twice per degree program)
  - Application field: Inside and Outside of University
  - Application Procedure:
    - ① CNU graduate school website login → Research Support 연구지원 → Application for Program OR
    - ② CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program
- ※ Online education is also recognized.





장·역할 책임 역할	교직	2024학년도 1학기 전, 국제학교대학원 도제(멘터링) & 인재상 시행식	2024-02-27 (화)16:30-	-	정수용 (박진 1명만)	343
글로벌 리더십 역량	교직	2024학년도 1학기 외국인 대학원 신입생 친화도 9위(비)등 참가 신청/Application for Buddy Program in 2024 Spring-(18.00.26th Feb)	2024-02-26 (월)09:00-	27일 / 49일	정수용 (박진 1명만)	118
연구 수행 역량	교직	[도사교] 2월 주재원 학술 DB 연구인 이음교과(유형별 해외학술경진) 간사(연말 회식) 활동 등	2024-02-01 (목)09:00-	-	정수용 (박진 2명만)	24
취·창업 실무 역량	교직	한국대학교 온라인 취업 자소서(- 2024.2.29)	2023-03-08 (수)09:00-	-	정수용 (박진 42명만)	1102
연구 수행 역량	교직	국제저널 Nature 논문작성법 e-Learning 과정 운영 (2학년 신규대학 주가)	2024-02-23 (금)09:00-	-	정수용 (박진 364명만)	3220

신청자 정보 확인	
<b>연락처*</b> (Mobile No.) (000-0000-0000)	<b>이메일*</b> (E-Mail)
<b>소속</b> (대학원생이 아닌 경우에만 작성) (Affiliation)	
<b>지원동기</b> (Reason for application)	

<b>개인정보 수집-이용내역</b> - 대학교 프로그램 운영을 위해서 학적사항(성명, 전공, 연락처, 이메일 등)을 조회 또는 이용 하는 것에 동의합니다. I agree to the disclosure of general personal information for the operation of the extra curricular program. 위의 값이 개인정보로 수집-이용되는에 동의하십니까? <input type="checkbox"/> 예 (yes) <input type="checkbox"/> 아니오 (no)
<input type="button" value="신청하기"/> <input type="button" value="뒤로가기"/>

## Intensive research camp for Thesis Writing

- Overview: expert coaching program that allows students to learn and practice a series of thesis writing processes such as research topic selection, international academic journal selection, prior research analysis, and international journal submission strategies during the two-night and three-day training period
- Eligibility: graduate school student (including students who have completed coursework but are still registered), Post-Docs , instructors etc
- Period: During Winter vacation
- Benefit: accommodation, food, transportation, seminar participation, 1:1 thesis consulting, etc.

## Academic English Writing Program

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who wish to improve their English academic writing skills
- Benefits: Graduate school support class tuition fee for students who apply for the program and pass the selection process.
- Program Details: The program is organized twice a year (Winter and Summer vacation period) in cooperation with CNU Language Education Center. It is a month intensive course (dates are approximate and are subject to change each term). The program offers specialized classes for

students in the Humanities and Social Science field and Science and Engineering field.

- Application Procedure: Announcement in the Graduate School Homepage (학생성장지원 - Gradgrow). Visit Language Education Center Homepage → Log in with PORTAL ID → Go to 강좌접수 (Course application)-강좌 접수/결제(Course application/payment) → Select the related program → Check the course details → Press Apply [수강신청].
- ※ Further details about dates and classes are announced in June and December at the Graduate School Homepage and Language Education Center Homepage.

### English for Presentations at Conferences Program

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who wish to improve their English communication skills for academic presentations and conferences
  - Benefits: Graduate school support class tuition fee for students who apply for the program and pass the selection process.
  - Program Details: The program is organized twice a year (Winter and Summer) in cooperation with CNU Language Education Center. It is a month intensive course (dates are approximate and are subject to change each term.)
  - Application Procedure: Announcement in the Graduate School Homepage (학생성장지원 - Gradgrow). Visit Language Education Center Homepage → Log in with PORTAL ID → Go to 강좌접수 (Course application)-강좌 접수/결제(Course application/payment) → Select the related program → Check the course details → Press Apply [수강신청].
- ※ Further details about dates and classes are announced in June and December at the Graduate School Homepage and Language Education Center Homepage.

### Online 1:1 video English support for graduate students(Power Up)

- Eligibility: Graduate students and Post-docs (selection of candidates after evaluating the motivation for application if the number of applicants exceeds the quota)
  - Benefit: Vouchers for video English specialist company (2 months)
- ※ If your attendance would be low, the vouchers will be transferred to the prospective passer-by from next month.
- Lecture method: Online real-time lectures using the company's own system (1:1 video tutoring, 24 hour selection)
  - Lecture field: English conversation/business/career development/test preparation

## Mind-care seminar

- Overview: This program's goal is to support the mental health of graduate students in Chonnam National University. The counseling psychologist's "psychological education for stress management" and "making bouquets incorporating fragrance therapy" activities are conducted. Each student can make a bouquet of flowers, so you can have a small healing time during the semester.
- Eligibility: graduate students (Korean and International)
- Lecture topic:
  - stress management psychological training
  - understanding of fragrance therapy: creating a bouquet
- Period: During the semester

## Individual psychological counseling for international graduate students

- Overview: Chonnam National University Graduate School conducts Individual psychological counseling for international graduate students to adapt to school life. If you are facing any psychological difficulty that is hard to solve alone during your abroad life, you can share your problems with psychological counselors on a 1:1 basis and improve your self-understanding and adapt to daily life.
- Individual Psychological counseling Area:
  - Self-understanding
  - Personal relationships(department life, partner, family, etc.)
  - Emotional issues(depression, anxiety, insomnia, etc.)
  - Career(career path or future career concerns)
  - Study stress and Adaptation
- Procedure:
  - ① Intake interview (Face-to-face) & Psychological Tests (Available language: English, Chinese, Vietnamese)
  - ② Assign counselor (English or Korean)
  - ③ Individual psychological counseling online or face-to-face (50-minutes per week, up to 10 sessions)

※ Detailed schedules and application methods can be found on the Graduate School homepage.

## Research technologies and equipment lectures

- Overview: Every year, Graduate school provides special lecture to help students enhance their research skills. Graduate students and researchers can participate in the seminars with lectures

about the technology and equipment used for research.

- **List of technology and equipment:**

- SEM
- XRD
- FT- NMR
- XPS (X-ray Photoelectron Spectroscopy)
- CS-TEM
- XRF
- ELSZneo
- Photoluminescence Fluorescence Spectrometer
- Confocal Microscopy

## **4. International Graduate Students Support Program**

### **Buddy Program**

- Eligibility: Graduate students that has been studying in the university for more than a semester and wish to help new coming international students with academic and daily life matters.
  - Activity Support: 250,000won
  - Program Details: Graduate students that has been studying for at least one semester are paired with new coming international graduate students to help them to adapt to the university life.
  - Application Period: February, August
- ※ Application procedure will be announced before the beginning of every semester on the Graduate School homepage.

### **Online Admissions Ambassador**

- Eligibility: Graduate students who wish to serve as Online Admission Ambassadors for the Graduate School and the International Application process.
  - Activity support: 300,000won
  - Ambassador Duty: Graduate International Students selected as ambassador will promote CNU Graduate School abroad using SNS platforms and their connections with their home country. Also, they are required to help prospective students with the application process.
  - Application Period: Beginning of Spring and Fall Semester
- ※ Application procedure will be announced in the beginning of every semester on the Graduate School homepage.

## Graduate Networking Night

- Purpose: The Office of Graduate School hosts a global event for CNU Graduate students in order to encourage networking and collaboration between students from different countries and departments. The goal of this event is to provide opportunities to students to present about their ongoing research and also to receive information about research topics from other researchers. Also, this gathering will be a great opportunity for students to meet global friends from other countries in our campus.
- Eligibility: Korean and International Graduate Students, Researchers
- Programs: Presentation of best research cases, Sharing cultural diversity, Dinner, Icebreaking, Individual Research Topic Presentation(small Group Activity)



## CNU International Day

- Organizers:  
CNU Office of International Affairs  
CNU Graduate School in cooperation  
CNU International Student Association (CISA)
- International Day Purpose:
  - ① Promote mutual understanding by providing a platform for cultural exchange between local members of the community and international students.
  - ② Provides the opportunity for international students to become active member in the community and to show their culture through various types of activities.

- International Day Activities:

International Day included many cultural activities such as international food stands, experience zone to try traditional costumes and make handcrafts, drawing events, games, and music.



## CNU International Students Association

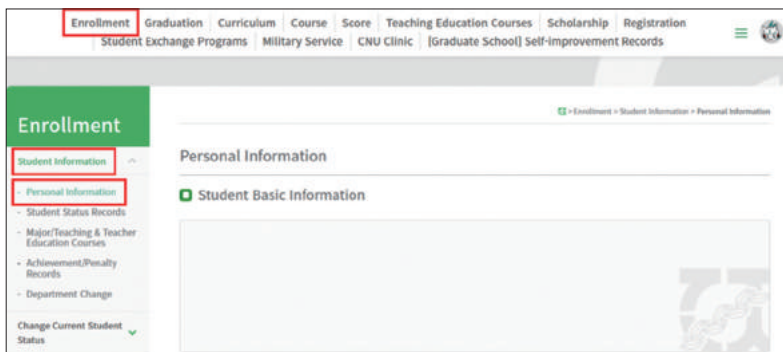
- Eligibility: Graduate International Students studying at Chonnam National University.
- How to be member: Students can contact any of the CISA representatives.
- Representative of CISA

Name	Position	Email
Khan Md Ishtiaq Hossain	Advisor of CNU Bangladesh	khankousik6@gmail.com
Li Aoding	Advisor of CNU China	moializeea@gmail.com
Nguyen Cong Hanh	Advisor of CNU Vietnam	conghanh_1994@jnu.ac.kr
MAURYA VIBHANSHU	Advisor of CNU India	vibhanshu.vib@gmail.com
Omidoyin Kehinde Caleb	Advisor of CNU Nigeria	218275@jnu.ac.kr
MUSTAFA FAIZAN E	Advisor of CNU Pakistan	faizanemustafa170@gmail.com

## 5. Portal Personal Information

### How to Modify Personal Information

- To receive important notices from CNU, you should keep up to date your mobile number and e-mail information accurately.
- Go to the CNU portal website <http://portal.jnu.ac.kr> → Sign in → My academic affairs → Enrollment → Student Information → Personal Information → Modify Necessary Information → Click "Information Edit" Button



- Students can manually update their address, phone number, e-mail address and family contact information.

## 6. Family Resources

Balancing your life as a scholar and as a parent in graduate school may get challenging. CNU is committed to supporting graduate students with children and strives to provide resources and the support necessary to help graduate student parents thrive in their time at CNU.

### Pregnancy and Parental Leave of Absence

- Maternity leave could start at any date.
- Cumulative leave totals: In case where pregnancy, delivery, taking care of babies would not be included in the Period for Leave of absence.
- Documents to be submitted: Certificate of pregnancy, delivery or family relationships

### On-campus Daycare Center

One benefit CNU offers is a childcare program for faculty, staff and graduate students. CNU has affiliations with CNU Daycare Center on campus. They provide a safe environment for toddlers and children aged between twelve months and six years, and the fun activities that each child needs.

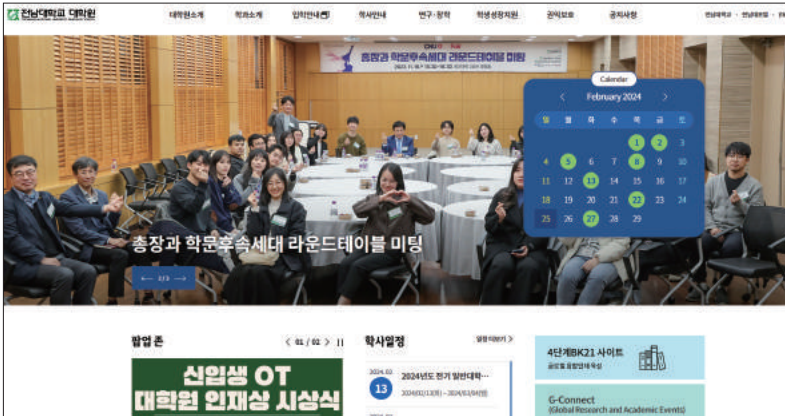
- Procedure: Application submission in early November to the Daycare center.

## Contact Information

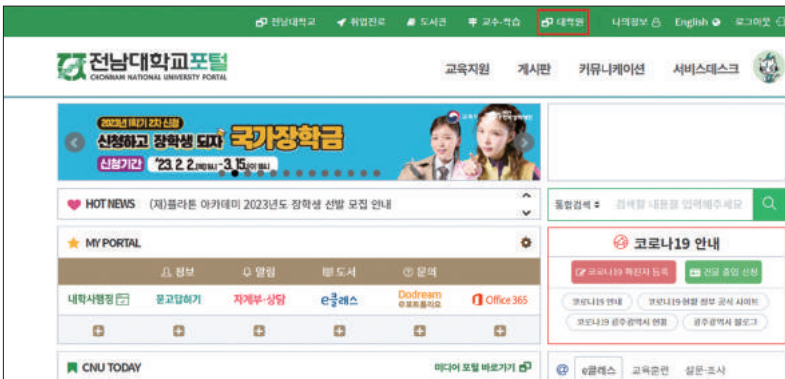
### Website

- Please check the Graduate School website regularly for the latest information.

① Website address: <https://graduate.jnu.ac.kr/>



② CNU portal log in → Click the above tab “대학원”



■ Instagram: @cnu\_graduate

■ Youtube: 전남대 대학원 공식유튜브 채널 <https://www.youtube.com/@CNUgrad>



## Office Contact Information

### Office of Graduate School

Academic Affairs for Int'l Students GA Scholarship	injilee@jnu.ac.kr	062-530-5915
Foreign Language and Comprehensive Exam RA/TA Scholarship, Registration after course completion		062-530-5902
Dissertation/Thesis, Graduation		062-530-5905
Learning Resources		062-530-5917
Career Development		062-530-5918

• Location: Room 209 in University Administration (D18)

### Office of International Affairs: Gwangju Campus

Team Manager	eunjee@jnu.ac.kr	062-530-1267
Graduate Admissions	internia@jnu.ac.kr	062-530-5952
Programs for Int'l Students, Korean Class	wldus6971@jnu.ac.kr	062-530-1276
Visa, Alien registration card	gradia@jnu.ac.kr	062-530-5345

• Location: Room 214 in Global & Research Hub (G&R Hub, B25)

### Office of Global Education Center: Yeosu Campus

General Affairs	tomatto21@jnu.ac.kr	061-659-7023
-----------------	---------------------	--------------

• Location: Room 307 in Humanities and Social Sciences Building (F14)

### Other Departments

Academic Affairs	Leave of absences, Re-enrollment, Expulsions, Re-admissions	062-530-1050
	Document Issuance	062-530-1054
	Course Registration	062-530-1063
Financial Affairs	Tuition Payment, Installment payment	062-530-1207
Health Service Center	(Gwangju) Medical Check-up, Medication, Examination and Treatment	062-530-3603
	(Yeosu) First-aid, Health consultation	061-659-6245
General Administration	On-campus Car parking permit registration	062-530-5014

# Gwangju Campus Map

## 전남대학교 캠퍼스 안내

CHONNAM NATIONAL UNIVERSITY  
CAMPUS GUIDE MAP

광주캠퍼스

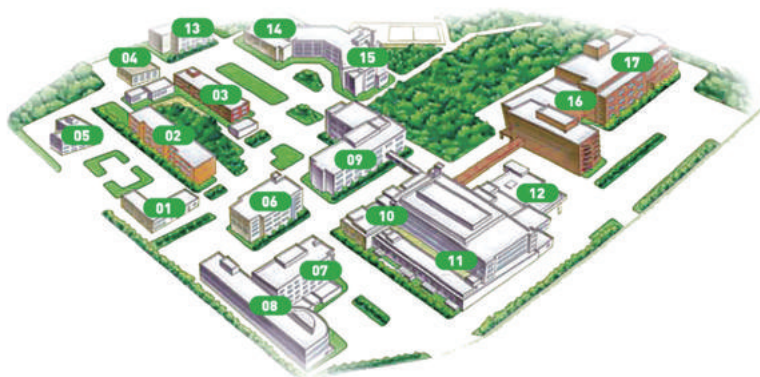




No.	Contents	No.	Contents
A01	Prime Hall	B01	Yongbong Building
A02	Law School 1	B02	Main Library
A03	Law School 2	B03	College of Humanities 3
A04	Student Union 2	B04	College of Administration 1
A05	College of Social Sciences	B05	College of Administration 2
A06	College of Agriculture and life Sciences 3	B06	Jinli Building
A07	College of Agriculture and life Sciences 2	B07	College of Humanities 1
A08	College of Agriculture and life Sciences 4	B08	College of Humanities 2
A09	College if Agriculture and life Sciences 1	B09	College of Education 1
A10	Residence Hall 8	B10	Library Annex
A11	Residence Hall 7	B11	Library Reading Room
A12	Agribusiness Incubation Center	B12	University Computing Center
A13	Agro-Bio Industry Technical Support Center	B13	Changjo Building 1
A14	College of Agriculture and life Sciences 5	B14	Changjo Building 2
A15	Veterinary Teaching Hospital	B15	Reserve Officers Training Corps
A16	College of Veterinary Medicine 1	B16	Convergence Education Building
A17	Experimental Animal House	B17	College of Arts 1
A18	College of Veterinary Medicine	B18	College of AI Convergence
A19	CNU High School	B19	College of Arts 2
A20	CNU Middle School	B20	College of Arts 3
A21	CNU High School Residence Hall	B21	Residence Hall 9
A22	CNU High School Sports Center	B22	Sculpture Building
A23	School of Dentistry Clinical Dental Education Building	B23	Industry-Academic Cooperation Center 3
A24	Environment Agriculture Laboratory	B24	Industry-Academic Cooperation Center 2
		B25	G&R HUB Global & Research Hub

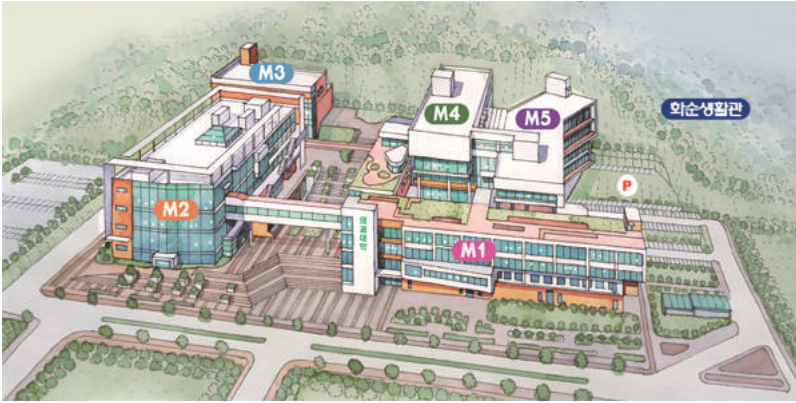
No.	Contents	No.	Contents
B26	Digital Library	D08	College of Pharmacy 2
C01	Residence Hall	D09	College of Pharmacy 1
C02	Residence Hall	D10	Basic Science Specialization Building
C03	Residence & Facilities Management	D11	Center for Research Facilities
C04	Residence Hall	D12	College of Natural Sciences 3
C05	Residence Hall	D13	College of Natural Sciences 2
C06	Power Plant	D14	College of Natural Sciences 1
C07	Industry-Academic Cooperation Center 1	D15	Korea Basic Science Institute
C08	Engine Test Laboratories	D16	College of Natural Sciences 4
C09	Mechanical Engineering Research Building	D17	Yongji Hall
C10	Automotive Engineering Building 1	D18	University Administration
C11	College of Engineering 6	D19	University Auditorium
C12	College of Engineering 2	D20	Student Union 1
C13	College of Engineering 4	E01	Main Gate
C14	College of Engineering 7	E02	Sports Ground 1
C15	College of Engineering 3	E03	Tennis Court 1
C16	College of Engineering 5	E04	Sports Ground 2
C17	College of Engineering 4	E05	Youngji
D01	Korea Dinosaur Research Center	E06	East Gate
D02	School of Dentistry Basic Dental Education Building	E07	North Gate
D03	Daycare Center	E08	Tennis Court 2
D04	College of Human Ecology	E09	5-18 Square(Bongji)
D05	College of Education 5	E10	Tennis Court 3
D06	Sports Center	E11	West Gate
D07	University Museum		

# Hakdong Campus Map



No.	Contents	No.	Contents
01	Medicine Museum (College of Medicine Building 1)	10	Ward 2
02	College of Medicine Building 2	11	Ward 1
03	College of Medicine Building 3	12	Funeral Parlor
04	Medicine lecture Building	13	Animal Barn
05	College of Nursing	14	Namgang Hall
06	Ward 5 (Professors' Research Building)	15	Student Union
07	Ward 3	16	Ward 7
08	Parking lot	17	Emergency Medical Center
09	Children's Hospital		

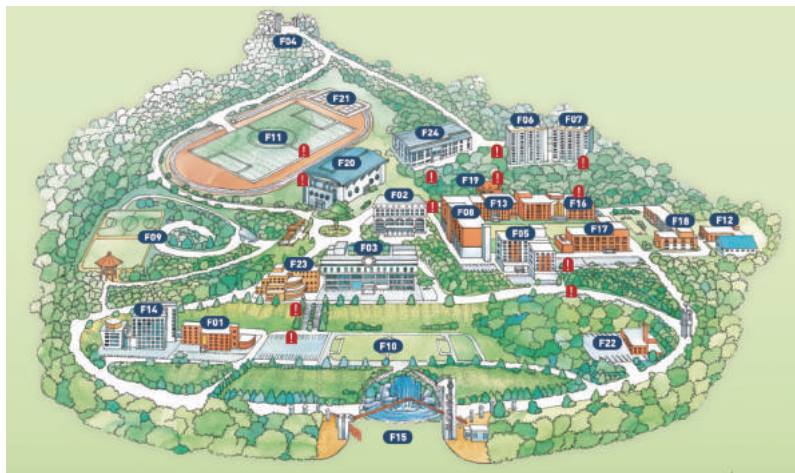
# Hwasun Campus Map



No.	Contents
M1	Biomedical Education & Information Building
M2	Biomedical Convergence Research Building
M3	Animal Facility
M4	Basic Medical Research Building
M5	Basic Medical Research Building



# Yeosu Campus Map



No.	Contents	No.	Contents
F01	Culture Education Center	F13	Physical Science Center
F02	Administration (Headquarter Yeosu)	F14	Humanities and Social Sciences Building
F03	Library	F15	Main Gate
F04	Dunduk Gate	F16	1st Engineering Building
F05	University-Industry Research Center	F17	2nd Engineering Building
F06	Residence Hall	F18	3rd Engineering Building
F07	Residence Hall	F19	Chungnam Hall
F08	Fisheries and Ocean Sciences Building	F20	Gymnasium
F09	Sports Park	F21	Tennis Court
F10	South Field	F22	Power Plant
F11	Main Stadium	F23	Student Building
F12	Engineering Training Center	F24	Experimental Center for Coastal & Harbor Engineering



## Appendix-1: Courses in English (Spring Semester, 2024)

Code	Professor	Credit	Campus	Type	Subject
GR25208	김승원	3	Gwangju	English 100%	ARVR
GR22091	김형주	3	Gwangju	English 100%	Theory of Reform Movement
GR23215	최윤석	3	Gwangju	English 30%	Macroeconomics
GR00599	이상호	3	Gwangju	English 30%	Game Theory
GR25442	전우영	3	Gwangju	English 30%	Economic Statistics
GR00755	고영운	3	Gwangju	English 30%	Advanced Surface Chemistry
GR17705	최병주	3	Gwangju	English 30%	Advanced Physical Oceanographic Exploration
GR00800	JACOPO TESSAROLO	3	Gwangju	English 100%	Advanced Inorganic Chemistry
GR00820	신위뢰	3	Gwangju	English 30%	Advanced Microeconomic
GR81442	김광준	3	Yeosu	English 100%	Advanced Real-Time Communication System
GR23749	정지훈	3	Gwangju	English 30%	Advanced Marine Meteorology
GR00952	윤현석	3	Gwangju	English 30%	Advanced Polymer Engineering (II)
GR00964	이두진	3	Gwangju	English 30%	Advanced Polymer Rheology
GR24030	Yasuyuki Arakane	3	Gwangju	English 100%	Functional Genomics in Insect
GR16966	이재서	3	Gwangju	English 30%	Oral and Maxillofacial imaging
GR01484	정기호	3	Gwangju	English 30%	Oral Epidemiology
GR21468	BROWN ALAN DIXON	3	Gwangju	English 30%	Case Studies on International Development
GR50017	오치욱	3	Gwangju	English 30%	Green Consumerism
GR24898	한승희	3	Gwangju	English 100%	Applications of ultrashort pulse lasers
GR23817	정희용	3	Gwangju	English 30%	Machine Learning
GR81390	나인섭	3	Yeosu	English 30%	Machine Learning
GR25183	김지민	3	Gwangju	English 30%	Functional Organic Molecules Chemistry
GR20933	고정태	3	Gwangju	English 30%	Geriatric Biology
GR24302	조경아	3	Gwangju	English 30%	Biology of aging and sociology
GR24104	유승환	3	Gwangju	English 30%	Agricultural Big Data analysis
GR25581	조은혜	3	Gwangju	English 100%	Special lecture on the development of agricultural chemistry experts
GR19834	임영준	3	Gwangju	English 100%	Protein Biochemistry
GR23513	임창균	3	Yeosu	English 100%	Data Science
GR80913	장한승	3	Yeosu	English 30%	AdvancedDataCommunication
GR02416	김한용	3	Gwangju	English 30%	Seminar in Rice Culture

Code	Professor	Credit	Campus	Type	Subject
GR21391	윤진현	3	Gwangju	English 100%	Advanced Animal management
GR02522	선상수	3	Gwangju	English 30%	Advanced Animal Physiology
GR24495	윤진현	3	Gwangju	English 100%	Advanced Biosecurity in Animal Production
GR16734	이준호	3	Gwangju	English 100%	Advanced Animal Genetic Engineering II
GR30537	문창배	3	Gwangju	English 100%	Advanced dynamics
GR15418	임영관	3	Gwangju	English 100%	Theory of Craniofacial Pain
GR24960	류재영	3	Gwangju	English 30%	Digital oral and maxillofacial surgery
GR50011	Robert Otto Davis	3	Gwangju	English 100%	Digital-based Educational Program Designing and Development
GR24256	유석봉	3	Gwangju	English 100%	Digital Video Processing
GR80864	정영진	3	Yeosu	English 30%	AdvancedDigitalImageProcessing
GR80840	김대익	3	Yeosu	English 30%	Design of Digital Integrated Circuits
GR24151	김수형	3	Gwangju	English 100%	Deep Learning
GR30536	고성영	3	Gwangju	English 100%	Advanced Robotics
GR23985	박진수	3	Gwangju	English 30%	Microfluidics
GR18356	고일상	3	Gwangju	English 100%	Multimedia Applications Study
GR80115	박복재	3	Yeosu	English 30%	TopicsinCommercialPracticeofInternationalTrade
GR02976	나경수	3	Gwangju	English 30%	Special Research in Physics Chemistry(I) and Seminar
GR23965	김성훈	3	Gwangju	English 100%	Body and Gender/Sexuality in American Poetry
GR03052	김영철	3	Gwangju	English 30%	Microbial Genetics
GR22080	정석희	3	Gwangju	English 100%	Microbial Electrochemical Systems
GR30525	전창주	3	Gwangju	English 100%	Advanced Drug Delivery System for Bionanopharmaceuticals
GR20448	이재원	3	Gwangju	English 30%	Advanced in Bioenergy Science
GR14340	김민성	3	Gwangju	English 30%	Advanced Rock Blasting
GR80779	양승환	3	Yeosu	English 100%	AdvancedCultureEngineering
GR30683	이종숙	3	Gwangju	English 100%	Battery Materials Science
GR17670	박헌재	3	Gwangju	English 30%	Venture and Entrepreneurship
GR15423	오민희	3	Gwangju	English 30%	Orthodontic Management of Prosthodontic Patient
GR03454	조 성	3	Gwangju	English 30%	Spectroscopy
GR24485	김경백	3	Gwangju	English 100%	Distributed AI System
GR03450	유성현	3	Gwangju	English 30%	Analytical Organic Chemistry
GR03524	박희세	3	Gwangju	English 30%	Molecular Cell Biology

Code	Professor	Credit	Campus	Type	Subject
GR24799	이보라	3	Gwangju	English 100%	Molecular and Cellular Biology 1
GR81656	이창문	3	Yeosu	English 30%	Advanced Molecular Imaging
GR03698	구연중	3	Gwangju	English 100%	Advanced Fertilizers
GR25433	김수현	3	Gwangju	English 30%	Big Data Methods for Economic Analysis
GR30484	이경환	3	Gwangju	English 100%	Advanced Statistics of Bioinformation
GR25585	홍세운	3	Gwangju	English 30%	Environmental Control for Agricultural Buildings
GR21217	전인수	3	Gwangju	English 100%	Biomaterials
GR24522	이희경	3	Gwangju	English 100%	Advanced Biofabrication
GR04286	이봉기	3	Gwangju	English 30%	Advanced Design Engineering
GR20163	손영범	3	Gwangju	English 30%	Adult Stem Cells
GR04543	손영범	3	Gwangju	English 30%	Canine and Feline Clinical Reproduction and Obstetrics
GR21615	이창민	3	Gwangju	English 30%	Small animal respiratory disorders
GR24905	방도연	3	Gwangju	English 100%	Advanced soft robotics
GR04796	박상익	3	Gwangju	English 30%	Veterinary Molecular Pathology
GR20717	백영빈	3	Gwangju	English 30%	Veterinary Oncopathology
GR04831	박상익	3	Gwangju	English 30%	Veterinary Diagnostic Pathology
GR04944	홍아영	3	Gwangju	English 100%	Adv. System Engineering
GR24031	Yasuyuki Arakane	3	Gwangju	English 100%	Integrated Plant and Grain Pest Insect Management
GR04991	정래동	3	Gwangju	English 30%	Advanced Plant Virology
GR05001	김영철	3	Gwangju	English 30%	Biological Control Of Plant Pathogens
GR30194	심재성	3	Gwangju	English 30%	Topics in plant biotechnology
GR24027	김철수	3	Gwangju	English 30%	Advanced Plant Environmental Hormone
GR17829	진구복	3	Gwangju	English 30%	Advanced Meat Science
GR23581	김두운	3	Gwangju	English 30%	Advanced Food Chemistry
GR18628	이혜진	3	Gwangju	English 30%	Neuropsychology assessment
GR05233	정 신	3	Gwangju	English 30%	Neurooncology(I)
GR15490	허정원	3	Gwangju	English 100%	Reliability Engineering
GR24942	조성준	3	Gwangju	English 100%	Renewable energy and IP
GR23183	슈칸자히드 파버즈	3	Yeosu	English 100%	Management of Experimental Animals
GR21810	김경만	3	Gwangju	English 100%	Exeperimental Models and Design in Research
GR05343	구연중	3	Gwangju	English 100%	Experimental Design
GR23383	하보근	3	Gwangju	English 30%	Experimental Design

Code	Professor	Credit	Campus	Type	Subject
GR25583	최우정	3	Gwangju	English 30%	Advanced Experimental Soil Science
GR15437	이경민	3	Gwangju	English 30%	Esthetic Aspects in Orthodontics
GR16956	김 영	3	Gwangju	English 30%	Pathology for Anomaly in Maxillofacial Region
GR24801	최석용	3	Gwangju	English 100%	Research Ethics1
GR24802	국 현	3	Gwangju	English 30%	Research Ethics2
GR05757	강의혁	3	Gwangju	English 30%	British and American Literacy Criticism
GR31124	전태일	3	Gwangju	English 30%	Nutrigenomics
GR80251	오관영	3	Yeosu	English 100%	Special Topics in English Phonology
GR80242	이세녕	3	Yeosu	English 100%	English Pragmatics
GR24035	김익수	3	Gwangju	English 30%	Advances in Invasive Insects
GR06120	오세종	3	Gwangju	English 30%	Advanced Milk Processing
GR24112	김지민	3	Gwangju	English 30%	Special Topics in Organic Chemistry
GR06159	유성현	3	Gwangju	English 30%	Special Research in Organic Chemistry(I) and Seminar
GR06184	박민호	3	Gwangju	English 30%	Breast Surgery
GR24951	송주현	3	Gwangju	English 100%	Genetics 1
GR81594	윤민석	3	Yeosu	English 100%	Decision making seminar
GR24238	이민희	3	Gwangju	English 100%	Trends in medical sciences III
GR06563	정희용	3	Gwangju	English 30%	Topics in Artificial Intelligence
GR21929	김태훈	3	Yeosu	English 100%	Advanced topics in Embedded system programming
GR20940	장우형	3	Gwangju	English 30%	Implant Surgery 1
GR30222	배정환	3	Gwangju	English 30%	Seminar on Resource and Environment
GR06880	이옥란	3	Gwangju	English 30%	Crop Seed Physiology
GR25613	박상욱	3	Gwangju	English 30%	Special Lectures on Regenerative Medicine 2
GR21295	이정환	3	Gwangju	English 100%	Advanced Reservoir Engineering
GR07067	박찬진	3	Gwangju	English 100%	Electrochemistry
GR25681	김용태	3	Yeosu	English 30%	Advance in Electrochemical Engineering
GR14656	장민철	3	Gwangju	English 100%	Conducting Polymers
GR14745	FISHER JOHN GERARD	3	Gwangju	English 100%	Electronic Materials
GR17430	김미수	3	Gwangju	English 30%	Advanced Information Retrieval
GR17313	김경윤	3	Gwangju	English 100%	Topic in Intelligent Systems
GR23737	엄익채	3	Gwangju	English 30%	Cyber Security for intelligent Control System
GR23825	이창호	3	Gwangju	English 100%	Design of Geotechnical Structures

Code	Professor	Credit	Campus	Type	Subject
GR07868	박규해	3	Gwangju	English 100%	Adv. Mechanical Vibration
GR23832	박상익	3	Gwangju	English 30%	Converged education on animal diseases
GR21381	황인태	3	Gwangju	English 30%	Next Generation Intelligent Mobile Communication Engineering
GR20450	김진철	3	Gwangju	English 100%	Advanced Natural Material Science
GR23438	김규동	3	Gwangju	English 100%	Total Synthesis of Natural Products 1
GR22009	현 훈	3	Gwangju	English 100%	Seminars in medical advances(III)
GR25300	박태준	3	Gwangju	English 30%	Cybersecurity Trends
GR23409	진구복	3	Gwangju	English 30%	Advanced Quality Control of Animal-derived Foods
GR08208	류재황	3	Gwangju	English 30%	Cell Biology in Dentistry
GR15472	장훈상	3	Gwangju	English 30%	Dental Ceramics
GR15473	임현필	3	Gwangju	English 30%	Dental Cements
GR21214	정우진	3	Gwangju	English 100%	Advanced Environmentally-Friendly Agriculture
GR17420	조영준	3	Gwangju	English 30%	Computer Vision
GR24806	최윤주	3	Gwangju	English 30%	Coding and artificial intelligence2
GR25149	길영우	3	Gwangju	English 100%	Advanced Geology for Carbon
GR08398	김갈용	3	Gwangju	English 100%	Advanced Soil Microbiology
GR19563	전우진	3	Gwangju	English 30%	Phytochemicals
GR23499	최광훈	3	Gwangju	English 100%	Principles of Programming Language
GR08940	이지훈	3	Gwangju	English 100%	Functional Analysis(I)
GR24940	남주택	3	Gwangju	English 100%	Introduction to cancer immunotherapy
GR20177	박준규	3	Gwangju	English 100%	Antibody engineering
GR80247	이주엽	3	Yeosu	English 100%	ModernAmericanBritishDrama
GR80233	조영순	3	Yeosu	English 100%	ContemporarySemantics
GR14764	구보람	3	Gwangju	English 100%	Advanced Chemical Process Optimization
GR24493	정우진	3	Gwangju	English 100%	Applied Environment Agriculture
GR22092	정종민	3	Gwangju	English 100%	Introduction to NGO Studies
GR23049	염민호	3	Gwangju	English 100%	NGO Administration and Management

## Appendix-2: The Bill of Rights for Graduate Students of Chonnam National University

### The Bill of Rights for Graduate Students of Chonnam National University

#### Section 1. General Principles

##### Article 1 (Purpose)

The purpose of this Bill of Rights is to protect the fundamental rights of all members of Chonnam National University graduate schools, enhance their level, and contribute to the realization of human dignity and values. Additionally, it aims to establish a common understanding of the obligations of graduate students to improve the research culture within the academic community.

##### Article 2 (Basic Principles)

- ① Graduate students shall have the right to be respected as members of the academic community along with the faculty members.
- ② Graduate students shall have the right to pursue their studies, research, and work in an environment that is free from any form of physical, verbal, or sexual violence.
- ③ Graduate students shall not be discriminated against based on gender, educational background, nationality, age, disabilities, religion, political orientation, or any other factors.

##### Article 3 (Application Conditions and Subjects)

- ① This Bill of Rights applies to graduate students from the time of admission until the completion of their studies due to graduation, withdrawal, or dismissal.
- ② All members of the university must clearly recognize and respect the rights and obligations of graduate students in all areas including education, research, industry-academia collaboration, internationalization, and daily life from admission to graduation.

#### Section 2. Rights of Graduate Students

##### Article 4 (Right of Self-Determination)

Graduate students have the freedom of personal life, and their research and studies should not take precedence over the rights to health, safety, marriage, maternity protection, and family life.

### **Article 5 (Right to Academic and Research Activities)**

- ① Graduate students shall not be unfairly deprived of opportunities to study and research that have been promised to them, and shall have the right to conduct their studies without being unjustly discontinued without valid reasons until the completion of their degree program.
- ② Graduate students shall have the right to receive professional academic, research, training, and mentorship in their respective fields of study and research topics.
- ③ Graduate students shall have the right in utilizing research spaces and support facilities of the universities that are necessary for their academic and research activities.
- ④ The progress towards obtaining a graduate degree (Master's or Doctorate) by a graduate student shall be evaluated based on objective criteria, and the assessment results shall be shared in writing or through interview.

### **Article 6 (Copyright)**

- ① Graduate students shall have the right to be recognized as co-authors in research publications in which they have contributed significantly through their sharing of research ideas, participating in the research process, or making substantial contributions.
- ② Graduate students hold the copyright as the first author for their research results based on their leading, original ideas, and research methods, which are generally accepted by academia in the field.

### **Article 7 (Right to Fair Assessment)**

- ① Graduate students shall have the right to receive fair assessments of their research results.
- ② Each assessment criteria should be specific and objective, the process should be transparent and conducted fairly, and the results should be provided in writing.
- ③ Graduate students shall have the right to raise objections to any unfair assessment of their academic performance or research results according to the procedures established by the university, and evaluators are responsible for providing sufficient explanations in response.

### **Article 8 (Right to Participate in Decision-Making)**

- ① Graduate students shall have the right to participate in the process of establishing and implementing the rights specified in this Bill of Rights.
- ② Graduate students shall have the right to establish and participate in the self-governing organization of the graduate school and engage in its activities.
- ③ Graduate students shall have the right to be informed about details related to academic and research matters within the graduate school and their specifics.

### **Article 9 (Fair Recruitment and Employment)**

- ① Graduate students shall have the right to undergo fair recruitment assessments when being employed as teaching assistants.
- ② Where a graduate student provides academic or physical work as teaching assistants, research assistants, or project researcher, the university or relevant authorities must provide and comply with a clear information regarding work hours, tasks, and salary standards.

### **Article 10 (Right to Information on Financial Management)**

- ① Graduate students shall have the right to be informed about the budget, expenditure, and financial situation of her/his research project.
- ② The financial management of all graduate school departments, majors, or programs must be executed transparently and consistently in accordance with relevant laws and regulations.

## **Section 3. Protection of Graduate Students**

### **Article 11 (Right to Refuse Unfair Work Assignments)**

Graduate students shall have the right to refuse any unfair work assignment and tasks that are unrelated to their education and research.

### **Article 12 (Right to Have Adviser Replaced)**

- ① Advisors shall [lay a major role in guiding students in conducting their thesis and research work.
- ② If, due to reasons such as the advisor's leave of absence, dispatch, or other reasons, the student may request a change of within their department.

### **Article 13 (Conflict Resolution Procedures)**

- ① Graduate students shall have the right to receive information about formal procedures available for raising issues if their rights specified above are violated.
- ② In cases where problem-solving bodies such as committees are held, the principle of non-disclosure shall be guaranteed, graduate schools have a duty of proof, and graduate students are free to adopt evidence and witnesses.

### **Article 14 (Responsibilities as University Members)**

- ① All members of the graduate school shall be responsible for respecting the rights specified under this Bill of Rights and bear the responsibility to uphold these rights.



- ② As members of the academic community, graduate school shall offer education on human rights, including the content of this Bill of Rights regularly.

#### **Article 15 (Other Rights)**

Any rights of graduate students shall not be neglected although they are not stated in this Bill of Rights.

### **Section 4. Duties of Graduate Students**

#### **Article 16 (Duty as Members)**

- ① Graduate students shall have an obligation to recognize themselves as members of the research community responsible for leading future academia and knowledge and to actively fulfill this role.
- ② Graduate students must adhere diligently to the regulations and rules of the university and endeavor to prevent any damage to the institution's reputation.

#### **Article 17 (Academic and Research Responsibilities)**

- ① Graduate students are obliged to perform their academic and research duties diligently, striving to elevate the academic standing.
- ② Graduate student shall have an obligation not to disrupt classes or academic administration individually or as a group and to contribute to fostering an atmosphere conducive to scholarly discussions within the university.
- ③ Graduate students shall not engage in actions contrary to research ethics such as forgery, falsification, plagiarism, or improper authorship attribution when proposing, conducting, reporting, or presenting research.

#### **Article 18 (Facility Usage and Safety)**

Graduate students must responsibly utilize the university's research facilities required for their academic and research activities and create a safe research environment by conscientiously following the institution's safety guidelines.

#### **Supplementary Principles (August 26, 2016)**

This Bill of Rights shall be enforced from the date of its promulgation.

#### **Supplementary Principles (February 13, 2020)**

This Bill of Rights shall be enforced from the date of its promulgation.

# Academic Guide

for International Graduate Students

2024학년도 외국인 대학원생을 위한 학사안내

발행인 곽상현 (전남대학교 대학원혁신본부장)

발행처 전남대학교 대학원 혁신본부

집필진 이인지 (전남대학교 대학원혁신본부)

디자인·제작 전남대학교출판문화원 062-530-0573